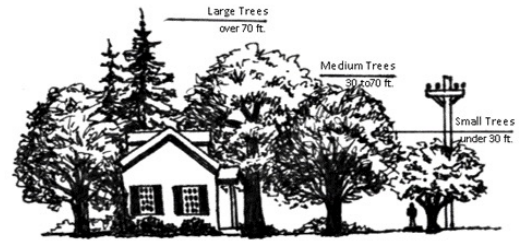


**VILLAGE OF WARSAW TREE BOARD**

15 S. Main St.  
Warsaw, NY 14569  
585-786-2120



**TREE PLANTING REQUEST FORM**

Applicant Contact Information:

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Village residents may request a street tree to be planted on the right-of-way<sup>1</sup> adjacent to your property at the expense of the village subject to the planting schedule and budget of the village. These may not be removed without village permission. Alternatively, property owners may request to plant a tree on the right-of-way themselves at their own expense. The variety and location must be approved by the Tree Board and planted at least 2 feet from underground utilities (call 811 for marking 1-2 weeks before).

1. Select one:  Village planting —or—  Property owner planting
2. Desired location of planting. Be as specific as possible if you have a preference:
  - a. Address:  same as above, or  \_\_\_\_\_
  - b. Distance from any landmarks: \_\_\_\_\_
  - c. Consider placing a stake with a brightly colored or white ribbon at the desired location
3. Will you commit to watering the requested tree for the first three years?<sup>2</sup>  Yes  
*Watering is important for your tree's survival chances. Your help with watering the requested tree would be appreciated for the first three years.<sup>3</sup> Placing mulch around, but not against, the trunk can help acidify the soil and counteract the effects of road salt.*
4. Variety selection:
  - a.  I would like the village Tree Board to select a recommended or available variety.  
—or—
  - b.  I would like a tree of one of the following varieties or with the following tree attributes, if possible.
  - c. 1st Choice \_\_\_\_\_ 2nd Choice \_\_\_\_\_

Comments: \_\_\_\_\_

*For Village Use Only*

- Reviewed and Approved by Village Tree Board. Comment: \_\_\_\_\_  
Anticipated planting month: \_\_\_\_\_ Variety: \_\_\_\_\_
- Applicant notified of plan. Date: \_\_\_\_\_  
—or—
- Denied for the reason: \_\_\_\_\_

<sup>1</sup> 25 feet from the center of the road

<sup>2</sup> While it has its leaves, water 5 gallons as follows: twice a week year 1, once a week year 2, every other week year 3.

<sup>3</sup> While it has its leaves, water 5 gallons as follows: twice a week year 1, once a week year 2, every other week year 3.