

## REGULAR MEETING

August 2, 2021

PRESENT: Mayor Robinson, Trustees Appleton, Gardner, and LaWall, Superintendent Evans, Clerk Allen, Chief Hoffmeister, Trustee Wagner was excused.

Others Present: Jason Klimek, Marcia Rease, and Chief Ferrin

Mayor Robinson presided.

Meeting was open with a salute to the flag.

The minutes from the previous meeting of July 19, 2021 were approved as submitted by email.

LEGION HALL – Received requests for use from Wyoming County Youth Bureau.

FIRE DEPARTMENT – Chief Ferrin advised that they had received a DEC grant to replace dry hydrants on Blackhouse and Burns roads and requested the board approve P/T Firefighter EMT Justin Marks to drive apparatus.

POLICE DEPARTMENT – Chief Hoffmeister advised the board that Tim Buttles was resigning from his part-time Crossing Guard position and that the SRO contract review was still in process.

### RESOLUTION #114 of 2021

#### POLICE DEPARTMENT PERSONNEL:

Motion made by Trustee Gardner  
Seconded by Trustee Appleton

RESOLVED – That resignation from part-time Crossing Guard Tim Buttles be hereby accepted effective July 26, 2021.

CARRIED

PUBLIC WORKS PROGRESS REPORT – **STREETS** - Daily property & grounds maintenance of all village owned properties, including, Commerce Way, Wyoming St vault, Mt. View Ave pump house, Dueschen's Pond storage tank, Central Garage, Bldg. #2, mow/trim gateway signs, collected bagged grass & leaves as scheduled, empty trash cans on Main and W. Buffalo streets as needed, chipped brush week of 7/26-7/30 as scheduled, jet/clean sanitary sewer on Cottage Court, jet clean storm sewer at Frank St and Farman St, raised header/driveway curb at 15 Prospect St and 115 Jefferson St, cut back trees/vegetation on fence lines in West Parking Lot, removed trees/logs from Oatka Creek at the S. Main St bridge. Removed trees from stream bank to maintain access, stabilize access road and removed gravel/debris from drainage inlet on Roberts St, completed work cleaning ditches and drainage systems, replaced brake-line on 2006 Chevy pick-up, and repaired 2018 Explorer PD Vehicle. **VILLAGE PARK** - Daily grounds maintenance, mowing, trimming, emptying trash cans & check all buildings for issues daily, clean, prepare legion Hall as needed prior to rentals, clean Picnic pavilion daily, cleaned bath

house, painted benches and shade structure at wading pool, placing second load of wood chips on playgrounds, crack filling tennis courts, and repaired field lighting for softball field. WATER DISTRIBUTION - Daily distribution checks as required, daily stake outs as requested, daily samples of North Water Dist. as required, finals read as requested, repaired 2" water service at WWTP, assisted with tree trimming in West Parking Lot, assist with hauling dirt from WWTP, and searching for curb box at Baker & Baker Trucking. WATER TREATMENT PLANT - Daily tests were performed, and results recorded, generator ran successfully, under load, Eastern Gas Transmission and Storage Co. is performing pipeline maintenance and shut off our natural gas feed to water plant the week of July 23<sup>rd</sup>-31<sup>st</sup>, generator utilizing propane, we currently draw water from creek feed, drawn from Reservoir on 7/16<sup>th</sup>-19<sup>th</sup> and 7/27<sup>th</sup>- 28<sup>th</sup>, water intake screen is cleaned off as necessary, Steve continues alternating weekend distribution checks with Tom Uptegrove when on weekend checks at Water Plant, perform routine housekeeping, maintenance, and yard work, started cutting vines/growth from Water Plant perimeter fencing, village pool checks performed daily as required, first time use of pool controllers this season and they work great as the pH level maintained at a steady 7.5 and chlorination levels improved as well, back lagoon sampled and decanted 7/29, routine monthly presence/absent (water sample) at Village Office tested positive for coliform. Three follow up samples all negative. Also, customer complaint from Brooklyn St. for taste and odor reported. Most probable cause: due to recent rains and runoff use of Reservoir feed has increased. WASTE WATER TREATMENT PLANT - Rinsing, hosing, draining tanks, checking sludge blanket, reading lift stations/generator, test CO2, PH, DO, Alkalinity and Acidity ratio test, reading digester temperature as needed, draining drip traps, greasing, testing and sampling as required, clean arms on bio-towers, cleaning electrode on Pista-Grit, WYCO dumped 32,000 gallons, pour 8,000 gallons in bed #5, on 6/17 we had a high water alarm, 2.20" of rain, M&W fixed influent PLC and power supply, fill out and submit bio-solids report for NY DEC, clean bed #2, clean end of bed #3, fill out paperwork for Syracuse University and NYS Department of Health for Surveillance Network, help Tom and James fix water line STC broke, and Rural Water here for visit and introduce new circuit rider.

#### RESOLUTION #115 of 2021

##### FIRE DEPARTMENT MEMBERSHIP:

Motion made by Trustee Appleton  
Seconded by Trustee Gardner

RESOLVED – That the following membership to the Warsaw Fire Department be hereby approved:

Makenna Jarnot – Active Junior - EMS only

CARRIED

#### RESOLUTION #116 of 2021

##### LEGION HALL USE:

Motion made by Trustee Appleton  
Seconded by Trustee LaWall

RESOLVED – That the following requested use of the Legion Hall be hereby approved under conditions of Covid-19 rules and regulations:

Wyo Cty Youth Bureau-8/25/21-K9 Demo and 9/20/21-Youth Court-waive fee  
Pavilion  
Wyo Cty Youth Bureau-Fun Flick Movie-8/10/21-waive fee  
Elizabeth Baker – Cookout- 8/14/21 private w/alcohol

CARRIED

**MEETINGS:**

Police Committee – Mon 8/23– 6:45 pm – Fire Hall  
**Board Meeting – Mon 8/23 – 7:30 pm – Fire Hall**  
Fire Committee – Mon 8/30 – 6:00 pm – Fire Hall

STREETS – The rock and plaque are in place near Oatka Lane for dedication. The board thanked Superintendent Evans and the DPW for getting it placed. Will contact Chris Lonneville to set up dedication.

TRAINING – Clerk Allen will be contacting those employees required to complete Cybersecurity training.

INDUSTRIAL PARK – Mayor Robinson to follow up with Village Attorney in regards to dissolution.

CODE ENFORCEMENT – Concerns about items that are piling up around a property on S. Main Street.

RESOLUTION #117 OF 2021

MEETINGS:

Motion made by Trustee Appleton  
Seconded by Trustee LaWall

RESOLVED – That the August 16, 2021 Board Meeting be moved to August 23, 2021 be hereby approved.

CARRIED

**VILLAGE OF WARSAW  
RESOLUTION #118 of 2021  
TO SEEK LEAD AGENCY REGARDING  
AMENDING THE 1994 COMPREHENSIVE PLAN OF  
THE VILLAGE OF WARSAW  
Adopted: August 2, 2021**

**WHEREAS**, the Village Board of the Village of Warsaw met at a regular board meeting at the Fire Hall located at 40 East Buffalo Street, Warsaw, New York the 2<sup>nd</sup> day of August 2021, commencing at 7:30 p.m., at which time and place the following members were:

<u>Present:</u>	Mayor	Robinson
	Trustee	Appleton
	Trustee	Gardner
	Trustee	LaWall
<u>Absent:</u>	Trustee	Wagner

**WHEREAS**, all Board Members, having due notice of said meeting, and that pursuant to Article 7, Section 104 of the Public Officers Law, said meetings were open to the general public and due and proper notice of the time and place whereof was given as required by law; and

**WHEREAS**, the Village of Warsaw has experienced significant growth in in the past 27 years, having accomplished the goals set forth in the Comprehensive Plan of 1994; and

**WHEREAS**, in consideration of the on-going growth within the community, the Village of Warsaw intends to revise the Comprehensive Plan, as a successful update has not been completed since the 1994 adoption. That being said, the Comprehensive Plan requires revisions to meet the current goals of the Village of Warsaw; and

**WHEREAS**, the Village of Warsaw's 1994 Comprehensive Plan touches upon: Comprehensive Plan Concepts, Land Use Regulations and Planning, Land Owner's Rights, Municipal Police Power, Reasons why a Comprehensive Plan is necessary, Purposes of Planning, Inter-municipal Relationships, Community Objectives, Land Use, Transportation, Conservation and Open Space Plan, Community Facilities, Management Activities and Implementation. The Village Board feels that it is in the best interest of the Village Board to review the prior Comprehensive Plan and established an amended Comprehensive Plan for eventual adoption; and

**WHEREAS**, the Village of Warsaw is seeking financial assistance towards funding the project to update the 1994 Comprehensive Plan through the 2021 New York State Smart Growth Comprehensive Planning funding program under the Environmental Protection Fund Smart Growth Program; and

**WHEREAS**, the New York State Department of State recommends updating the Comprehensive Plan every five to seven years to ensure relevant information and attainable goals of the municipality are included in the plan; and

**WHEREAS**, pursuant to, and in accordance with, the provision of section 617.6 (Initial Review of Actions and Establishing Lead Agency) of the New York State Environmental Quality Review Regulations (6 NYCRR part 617) the Village Board of the Village of Warsaw declares its intention to seek lead agency status for purposes of SEQRA review; and the Village Board will review the amendments to the Comprehensive Plan and will take a hard look at all potential adverse environmental impacts pursuant to SEQRA and shall advise all other involved and/or interested agencies as follows:

1. Village of Warsaw Board of Trustees
2. Village of Warsaw Planning Board
3. Village of Warsaw Zoning Board
4. Village of Warsaw Police Department
5. Warsaw Fire Department
6. Village of Warsaw Department of Public Works

7. State Office of Historic Parks & Preservation
8. New York State Department of Transportation
9. New York State Department of Agriculture and Markets
10. New York State Department of Environmental Conservation
11. Town of Warsaw

**WHEREAS**, the Village Board of the Village of Warsaw has reviewed the criteria set forth in 6 NYCRR Part 617, specifically section 617.4 and 617.5 and has determined amendments to a Comprehensive Plan are a Type I Action and in accordance with section 617.6 (b) (4), the Village Board shall conduct a coordinated review and shall proceed as if it were the only involved agency unless and until it determines that an action may have a significant adverse impact on the environment; and

**NOW ON MOTION OF Trustee Gardner** which has been duly seconded by **Trustee Appleton**, now therefore be it

**RESOLVED**, the Village Board of the Village of Warsaw has determined amending their Comprehensive Plan to be a Type I action. Pursuant to and in accordance with the provision of section 617.6 (Initial Review of Actions and Establishing Lead Agency) of the New York State Environmental Quality Review Regulations, (6 NYCRR part 617) the Village Board of the Village of Warsaw declares its intention to seek lead agency status for purposes of SEQRA review.

CARRIED

RESOLUTION #119 OF 2021

BUDGET TRANSFERS:

Motion made by Trustee Gardner  
Seconded by Trustee LaWall

RESOLVED – That the following budget transfers be hereby approved:

FROM	TO	AMOUNT
A2680	A3120.400(Police contractual)NYMIR Reimbursement	\$ 500.00
A2680	A3120.100(Police payroll) Memorial Day DWI Crackdown	1,078.14

CARRIED

RESOLUTION #120 OF 2021

FIRE DEPARTMENT PERSONNEL:

Motion made by Trustee LaWall  
Seconded by Trustee Appleton

RESOLVED – That authorize part-time Firefighter/EMT Justin Marks to drive all fire department apparatus be hereby approved.

CARRIED

RESOLUTION #121 of 2021

AUDIT AND PAY BILLS:

Motion made by Trustee LaWall  
Seconded by Trustee Appleton

RESOLVED – That the bills be allowed as read; that checks in the payment thereof be issued, that Mayor Robinson be and hereby is authorized to sign General Abstract #5 in the amount of \$28,155.89, Water Abstract #5 in the amount of \$1,546.35, and Sewer Abstract #5 in the amount of \$168,445.48.

CARRIED

Moved and seconded to adjourn at 7:59 p.m.

WORKING SESSION – Marijuana Regulation & Taxation Act

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Lisa A. Allen, Clerk

