

REGULAR MEETING

December 4, 2017

PRESENT: Mayor Robinson, Trustees Appleton, Gardner, Marsh and Wagner, Chief of Police Hoffmeister, Superintendent Evans, Deputy Clerk Allen and Clerk Hoffmeister
Others Present: Natalie Muster from the Country Courier, Fire Chief Joe Cummins, Dan Walczak, Bill Wilkinson, Bob Hummel and Jeff Rase

Mayor Robinson presided.

Meeting was open with a salute to the flag.

Minutes of the previous meeting of November 20, 2017 were approved as submitted by email.

Dan Walczak addressed the Board to present the Robert McGee Community Service Award. Dan stated that the recipient was a Youth Soccer Coach, help with construction of the community playground in the Park and willing to answer questions or offer advice. The recipient of the Robert McGee Community Service Award is Police Chief Peter Hoffmeister. The Chief thanked everyone and stated that it was an honor.

Sally Smith stated that with the passing of Fred Heller, the need for bell ringers for the Salvation Army is great. Sally has a list of times/shifts needed to be filled at Tops that will be at the Village Office for anyone wishing to volunteer. Sally will continue with the duties that Fred Heller so graciously took care of.

LEGION HALL USE: Received a letter from ARC requesting use of the Legion Hall to host the 7th Annual Harvest Fest to be held on Tuesday, September 18, 2018.

POLICE DEPARTMENT REPORT: Chief Hoffmeister stated that they would be available for Moonlight Magic along with assistance from the Fire Department. The department will be involved with the Shop with a Cop program again this year at the local WalMart. The Department wishes to purchase 2 taser units with the donation from Rev-Crest.

RESOLUTION #164 of 2017

BUDGET TRANSFER:

Motion made by Trustee Appleton
Seconded by Trustee Wagner

RESOLVED – That the following requested budget transfer be hereby approved:

FROM	TO	AMOUNT
A2680	A3120.400	\$500.00 – Shop w/Cop

CARRIED

PUBLIC WORKS PROGRESS REPORT: **STREETS** – Continue cleaning drainage ditches of debris throughout entire village, sweep/clean streets, daily grounds and property maintenance of all village owned properties, empty, gather & store trash receptacles for winter, collect bagged grass & leaves, repair electric outlets on decorative light poles on Main St, prepare and hang Holiday decorations in the business district, jet sanitary sewer main on West Buffalo at Liberty Street and repair water main break on Mt View Ave. **PARK** – Daily lawn & grounds maintenance, mulch/collect leaves, clean & stock bathrooms and empty trash cans, daily building checks for cold weather related issues and clean & prep Legion Hall as needed for rental. **WATER DISTRIBUTION** – Daily checks as required, daily stakeouts as requested, daily samples of North Water District, finals as requested, distribute meter replacement notices and installing meters in Book G currently. **GENERAL INFORMATION** – I contacted Tom Carpenter from Clark Patterson to get an update on our Capital Improvement Plan for the WWTP. In the very near future we will be receiving information from the EFC that will contain information on how to proceed. Tom is also gathering info on grant opportunities to assist with disinfection now that the SPEDES permit for WWTP has officially been modified to include this process. There is funding in place for every phase of this new requirement. **WATER TREATMENT PLANT** - – Daily tests were performed and results recorded, generator tested successfully, under load, water is currently drawn from the creek intake, intake screen is cleaned off regularly as needed, raw water drawn from Reservoir from 11/18-11/20, Steve continue alternating weekend distribution checks with Tom Uptegrove when on weekend checks at Water Plant, backwash lagoons drained and sampled on November 20th, 24th and 27th since last report, Security vulnerability Self-Assessment completed (For Andy Meyers/DOH review) by December 1st and updated by NYS, updating Water Plant Emergency Plan to NY Rural Water template and general review as required, John Deere 318 ready to go with snow blade, getting ready for a walk-through inspection of Water Plant/Headwaters by Andy Meyers of Wyo Co DOH, sometime this fall (not scheduled) and results for 2017 fourth quarter (Disinfection-by-Products) sampling acceptable as running average weren't exceeded for HAA5 and/or TTHM; refer to results. **WASTEWATER TREATMENT PLANT** - Tests and maintenance as needed and required, Royal Flush dumped 580 gallons of septage, submit east gas compressor, parts wash

and install new oil seals, rototill and rake beds #1 & #2, load 22.09 tons of sludge for Dickson Environmental, Bruce Moser here fixing sludge pumping station fault, found the problem and is fixed, still dealing with the effects of the sludge from the water plant lagoons, odor complaints have gotten better, but in our secondary digester as summer goes by and we pour sludge in the drying beds the solids go down and increase in the winter, with the lagoon sludge we have been 7% or more since we took in the sludge, we are starting the winter months with heavy sludge and the pumps have not been pumping it at all, don't know what the winter months will be like but can't be good with this heavy sludge.

RESOLUTION #165 of 2017

FIRE DEPARTMENT MEMBERSHIP:

Motion made by Trustee Wagner
Seconded by Trustee Appleton

RESOLVED – That the following membership to the Warsaw Fire Department be hereby approved:

Terri Scharet – Active

CARRIED

RESOLUTION #166 of 2017

LEGION HALL USE:

Motion made by Trustee Gardner
Seconded by Trustee Appleton

RESOLVED – That the following requested use of the Legion Hall be hereby approved:

ARC – 9/18/18 – 7th Annual Harvest Fest – waive fee

CARRIED

MEETINGS:

Police Committee – Mon 12/19 - 6:45 pm – Fire Hall

RESOLUTION #167 of 2017

BUDGET APPROPRIATIONS:

Motion made by Trustee Marsh
Seconded by Trustee Appleton

RESOLVED – That the following requested budget appropriations be hereby approved:

Fire Dept – replace windows (A3410.400)	\$ 1,117.80
Streets – crusher run stone (A5110.400)	1,612.50
WasteWater – ph meter (G8130.400)	1,150.00
WasteWater – wear plates for Gorman pump (G8130.400)	283.76
Police – tasers (A3120.400) - quote to be adjusted	3,150.95

CARRIED

RESOLUTION #168 of 2017

AUDIT AND PAY BILLS:

Motion made by Trustee Gardner
Seconded by Trustee Wagner

RESOLVED – That the bills be allowed as read; that checks in payment thereof be issued, that Mayor Robinson be and hereby is authorized to sign General Abstract #13 in the amount of \$218,450.18, Water Abstract #13 in the amount of \$19,302.48 and Sewer Abstract #13 in the amount of \$15,816.90.

CARRIED

Moved and Seconded to adjourn at 7:48 p.m.

Linda K Hoffmeister, Clerk