

REGULAR MEETING

November 6, 2017

PRESENT: Mayor Robinson, Trustees Appleton, Gardner, Marsh and Wagner, Superintendent Evans and Clerk Hoffmeister

Others Present: Deputy Clerk Allen, Natalie Muster from the Country Courier and Adam Richter

Mayor Robinson presided.

Meeting was open with a salute to the flag.

Minutes of the previous meeting of October 16, 2017 were approved as submitted by email.

Mayor Robinson thanked the DPW for all their work efforts over the extremely wet weekend. The crews went out at approximately 2:00 am Sunday morning and worked until 5:00 pm. They resumed work very early Monday morning to open the drainage systems. Everything is open and working at this time. Clean up is underway. The Mayor thanked the DPW, Fire Dept and Police Dept for job well done.

Kelly Dryja from Wyoming County Health Department and John Bennett from GCASA addressed the Board concerning supportive living housing. The housing market is not very good at this time. Would like to keep in Warsaw due to availability to the facilities needed for these individuals. They are looking for a 2 apartment, 4 bedroom facility for approximately \$100,000. Mr Bennett did advise the Board that the facility would be tax exempt. Most of the residents are enrolled in a school to learn skills so they can seek employment. The Mayor thanked Kelly and John their time and information.

LEGION HALL USE: Received a letter from the Wyoming County Youth Bureau requesting the use of the Legion Hall to conduct the annual Youth Court on Wednesday, November 29, 2017 from 5-9 pm. Request to have fee waived.

LEGION HALL USE: Received a "Thank you" from Wyoming County Women's Health for the use of the Legion Hall to host the 2nd Annual Birth and Beyond Shower on Sunday, October 5, 2017.

LEGION HALL USE: Received a "Thank you" from Beverly Edwards for the use of Legion Hall for the Red, White and Gratitude Quilt Show.

Received the renewal membership from the Wyoming County Water Resource Agency which included some of the advantages to joining.

FIRE DEPARTMENT REPORT – Adam Richter stated that the department had 15 calls to pump cellars over the weekend and several more calls Monday morning. The Mayor stated that they had a very successful turkey raffle. The Mayor thanked the department and stated that all their work is well appreciated

PUBLIC WORKS PROGRESS REPORT: **STREETS** – Collect grass & leaves on 10/23, 10/30 and 11/6, chipped brush week on 10/23, daily grounds and property maintenance of all village owned properties, empty trash receptacles on Main St as needed, mow & trim around all “Village Gateway” signs, sweep streets on 10/16-19, 10/25,11/1-3, finish repaving asphalt approach entering East parking lot, remove sidewalks damaged by tree roots, form and pour after tree has been removed and stump ground(Prospect St,Village Park, N Maple, Fargo & Butternut), remove & store benches from Business District, trim/prune ginko trees on Main St, clean up stump grindings from tree removals, install plow, wing & sander on Truck 282, install new cutting edge on loader bucket, fill cracks on tennis court surfaces, removed nets for winter, service Police Dept Tahoe, install new ball joints, brakes & shocks on pick-up #285, service pick-up #282 and jet sewer lateral at 87 N Main St. **PARK** – Daily lawn and grounds maintenance, mowing, trimming, clean & stock bathrooms, empty trash cans, clean & prep Legion Hall as needed for rental, install new light fixture & emergency exit light in Legion Hall, remove old brick surface from patio area behind Legion Hall, prep for new concrete patio and winterize all buildings. **WATER DISTRIBUTION** – Daily checks as required, daily stake outs as requested, daily samples of North Water District, finals read as requested, installing meters in Book F currently, read Industrials on 11/1/17 and installed new water service to 76 Genesee St. **GENERAL INFORMATION** – Steve and Dakota attended a training session on the topic of Cybersecurity Assessment of Water Treatment Plants. There will be new regulations pertaining to this subject in the very near future. We took delivery of the new pickup that was ordered back in July. I am gathering info on options to construct a salt storage structure. **WATER TREATMENT PLANT** – Daily tests were performed and results recorded, generator tested successfully, under full load, ran during afternoon hours on Oct 17th due to power outage-brown outs in area, water us currently drawn from the Reservoir; intake screen is cleaned off regularly as needed, raw water drawn from Reservoir from 10/11-13th, 10/28 to current, Steve continues alternating weekend distribution checks with Tom Uptegrove when on weekend checks at Water Plant, backwash lagoons drained and sampled on Oct 13th, 18th, and 30th since last report, activated Carbon media changed out of both water treatment filters with new on Oct 17th, Village “property insurance carrier” toured Water Plant with Shane Thursday, Oct 19th, Dakota and myself attended a Cybersecurity Vulnerability Assessment Training hosted by NYS Dept of Health in Batavia, Nov 2nd, assessment/questionnaire will reflect procedures in Distribution System/billing as well as Water Treatment Plant and getting ready for a walk-through inspection of Water Plant/Headwaters by Andy Meyers of Wyoming County Dept of Health, sometime this fall (not Scheduled). **WASTEWATER TREATMENT PLANT** - - Tests and maintenance as needed and required, Royal Flush dumped 1,140 gallons of sludge, clean, rototill and rake out bed #3, change oil on WW pumps-#1,#3,#4 & SP#1 (seal oil), replace light ballast in boiler room and influent building, sweep office, hall, bathroom and boiler room, install new seals and snap ring on WW pump #1 check valve, pool water from Liberty St made its way into sewer from storm drains, take apart and clean polymer pump head , 10/29 – 7 pm high water alarm, plug in heat tapes and heaters and unplug pista-grit conveyor.

RESOLUTION #149 of 2017

LEGION HALL USE:

Motion made by Trustee Appleton
Seconded by Trustee Wagner

RESOLVED – That the following requested use of the Legion Hall be hereby approved:

- Wyo Co Youth Bureau – 11/29/17 – Annual Youth Court – waive fee
- Thomas Robertson – 11/25/17 – Anniversary party
- Wyo Co Sheriff’s Mounted – 12/8/17 – annual banquet w/alcohol-waive fee – heat surcharge applies
- Chelsea Smith – 8/3,4,5/18 – wedding w/alcohol

CARRIED

BUILDING AND FIRE CODE ENFORCEMENT – 10 Fire Inspections submitted by Slocum

MEETINGS:

- Police Committee – Mon 11/20 – 6:45 pm – Fire Hall
- Fire Committee – Mon 11/27 – 6:00 pm - Fire Hall

RESOLUTION #150 of 2017

BUDGET APPROPRIATIONS:

Motion made by Trustee Appleton
Seconded by Trustee Gardner

RESOLVED – That the following requested budget appropriations be hereby approved:

Streets – trimmer (A5110.400)	\$ 264.00
Snow/Ice – road sand (A5142.400)	1,811.25
Snow/Ice – road salt (A5142.400)	4,850.00

CARRIED

RESOLUTION #151 of 2017

FIRE AND AMBULANCE PROTECTION: CONTRACTS:

Motion made by Trustee Marsh
Seconded by Trustee Gardner

RESOLVED – Authorize Mayor Robinson to enter Fire Protection contracts with Town of Middlebury and Town of Orangeville for calendar years 2018, 2019 and 2020 with 2% increase per year.

CARRIED

RESOLUTION #152 of 2017

VILLAGE EMPLOYEES AND BENEFITS: EAP contract renewal

Motion made by Trustee Wagner
Seconded by Trustee Appleton

RESOLVED – That annual contract renewal from ESI Group for the Employee Assistance Program for the DPW for the period of December 1, 2017 through November 30, 2018 be hereby approved.

CARRIED

RESOLUTION #153 of 2017

SANITARY SEWERS: Hold Harmless & Indemnification Agreement

Motion made by Trustee Gardner
Seconded by Trustee Marsh

RESOLVED – Authorize Mayor Robinson to enter Hold Harmless & Indemnification Agreement with the New York Rural Water Association throughout the duration of any work/assistance provided.

CARRIED

RESOLUTION #154 of 2017

OBSTRUCTION OF SIDEWALK:

Motion made by Trustee Marsh
Seconded by Trustee Appleton

RESOLVED – That request from DiSalvos Pizzeria to place two tables and chairs on the sidewalk during regular business hours only be hereby approved.

CARRIED

RESOLUTION #155 of 2017

OBSTRUCTION OF SIDEWALK:

Motion made by Trustee Marsh
Seconded by Trustee Gardner

RESOLVED – That request from Vertical Cafe to place two tables and chairs on the sidewalk during regular business hours only be hereby approved pending submission of certificate of insurance.

CARRIED

RESOLUTION #156 of 2017

VILLAGE ELECTION:

Motion made by Trustee Wagner
Seconded by Trustee Gardner

WHEREAS the next general Village Election for Officers will be held on Tuesday, March 20, 2018,
WHEREAS, the Board of Trustees must designate by resolution and publish the offices which are to be filled in such election.
NOW THEREFORE BE IT RESOLVED that the Board of Trustees designate the following offices are vacant at the end of the current official year to be filled at the Village Election to be held on Tuesday, March 20, 2018 for the following terms:
Mayor – 4 years
Trustee – 4 years
Trustee – 4 years

CARRIED

RESOLUTION #157 of 2017

BUDGET TRANSFERS:

Motion made by Trustee Marsh
Seconded by Trustee Gardner

RESOLVED – That the following requested budget transfers be hereby approved:

Fire Dept Grant funds – from A3089 to A3410.400 - \$56,500
Police Grant funds – From A3089 to A3120.400 - \$2,588.00
Purchase 2018 Chevy pickup – from AFund balance to A5110.400 - \$45,500

CARRIED

RESOLUTION #158 of 2017

GRANTS:

Motion made by Trustee Marsh
Seconded by Trustee Appleton

RESOLVED – That hereby authorize Travis Gordon of Urban Vantage to write and submit grant application for Restore NY Grant at a fee of \$7,000.00.

CARRIED

RESOLUTION #159 of 2017

AUDIT AND PAY BILLS:

Motion made by Trustee Gardner
Seconded by Trustee Appleton

RESOLVED – That the bills be allowed as read; that checks in payment thereof be issued, that Mayor Robinson be and hereby is authorized to sign General Abstract #11 in the amount of \$118,080.76, Water Abstract #11 in the amount of \$14,290.95 and Sewer Abstract #11 in the amount of \$9,615.08.

CARRIED

Moved and Seconded to adjourn at 8:18 p.m.

Linda K Hoffmeister, Clerk