

REGULAR MEETING

October 16, 2017

PRESENT: Mayor Robinson, Trustees Appleton, Gardner, Marsh and Wagner, Chief of Police Hoffmeister, Superintendent Evans and Clerk Hoffmeister

Others Present: Deputy Clerk Allen, Fire Chief Joe Cummins, Natalie Muster from the Country Courier, Sally Smith

Mayor Robinson presided.

Meeting was open with a salute to the flag.

Minutes of the previous meeting of October 2, 2017 were approved as submitted by email.

LEGION HALL USE: Received a letter from Kelly Ashcraft requesting use of the Legion Hall on November 11, 2017 for the Warsaw Junior Tigers Banquet. Requested fee waiver.

GRANT: Received the announcement from Environmental Facilities Corporation that the Village of Warsaw has been awarded a NYS Water Infrastructure Improvement Act grant in the amount of \$1,361,500.00.

POLICE DEPARTMENT REPORT: Chief Hoffmeister requested to have funds from the SRO reimbursement and Stop DWI funds transferred to the Police budget line A3120.100. Announced resignation of James Prusak Jr.

RESOLUTION #141 of 2017

POLICE DEPARTMENT PERSONNEL:

Motion made by Trustee Wagner  
Seconded by Trustee Marsh

RESOLVED – That hereby accept resignation of James Prusak, Jr as P/T Police Officer effective September 24, 2017.

CARRIED

FIRE DEPARTMENT REPORT: Fire Chief Joe Cummins stated that there had been some trees and wires down due to Sunday evening's wind storm. The DPW helped with the clean-up so it was completed rather quickly. Received about 1,000 in donations scooping ice cream at Yummies.

PUBLIC WORKS PROGRESS REPORT: **STREETS** – Collect grass & leaves on October 9<sup>th</sup> & 16<sup>th</sup>, continued to chip brush thru Oct 4<sup>th</sup>, daily property maintenance of all village owned properties, empty trash receptacles on Main St as needed, mow & trim all Village “Gateway” signs as needed, repair Police Dept’s Tahoe (shifting linkage) and Jeep, spot repair of concrete at Fire Hall, remove 50’ of deteriorated sidewalk on Genesee St, prep and pour new walk (second half), remove flower baskets from light poles on Main & Buffalo Streets, clean up stump grindings from tree removal, topsoil & seed areas, installed new PTO belt on lawn mower, repair driveway at Duschen’s Pond access point, installed new tires on Truck 285, assist reading water meters, sweep streets on Oct 11<sup>th</sup>-13<sup>th</sup>, check drainage ditches and remove debris as needed. **PARK** – Daily lawn and grounds maintenance: lawn mowing, trimming, clean & stock bathrooms, empty garbage cans, clean and prep Legion Hall/Pavilion for rental as needed, form, prep and pour sidewalk between phase I & II of new playground, finish distributing wood chips, topsoil and seed everything disturbed, remove old wooden playground at Pavilion, prepare area for installation of new equipment and install 10 cu yds of new wood chips after installation of new equipment was complete. **WATER DISTRIBUTION** – Daily checks required, daily stakeouts as required, daily samples taken as required, finals read as requested, inspect/witness water and sanitary sewer work at the Callamar Project as required and read meters as scheduled. **GENERAL INFORMATION** – Annual Fire Inspection of Legion Hall and Fire Hall was done on Oct 12<sup>th</sup>. Everything was in order and no violation or recommendations were issued. RG&E will be replacing gas mains on the following streets in the very near future: Summit, MtView, Oak, North Maple and South Maple. Don Bellaire passed the NY Wastewater Certification Exam and is now licensed to operate our plant. **WASTERWATER TREATMENT PLANT** - Tests and maintenance as needed and required, Royal Flush dumped 380 gallons of sludge, fixing effluent sampler housing for new sampler, sent Dickson Environmental 2<sup>nd</sup> Part 360 for 2017, change SP station light bulb, install new electric eye and light on blower building and cleaning bed #3 and end of bed #5. **WATER TREATMENT PLANT** – Daily tests were performed and results recorded, generator tested successfully, under load, water is currently drawn from reservoir; intake screen cleaned off regularly as needed, Plant drew from Reservoir from 9/19 – 10/1 and 10/9 & 10, Steve continues alternating weekend distribution checks with Tom Uptegrove when on weekend checks with Water Plant, Backwash Lagoons drained and sampled on Oct 3<sup>rd</sup> and the 9<sup>th</sup> since last report, activated Carbon replacement for both water filters scheduled for October 17<sup>th</sup>, scraping chipped floor paint up in and around pressure pumps, mowing and trimming water plant grounds, getting ready for a walk-through inspection of Water Plant/Headwaters by Andy Meyers of Wyo Co Dept of Health, sometime this fall(not scheduled).

Ribbon cutting for Phase II of new playground is scheduled for Tuesday, October 24<sup>th</sup> at noon.

RESOLUTION #142 of 2017

LEGION HALL USE:

Motion made by Trustee Appleton  
Seconded by Trustee Marsh

RESOLVED – That the following requested use of the Legion Hall be hereby approved:

Warsaw Jr Tigers – 11/11/17 – Banquet – waive fee-\$50 heat surcharge applies  
Nicole Mock – 10/19,20/18 – wedding reception w/alcohol  
Jackie Gayhart – 8/2,3/2019 – wedding reception w/alcohol

CARRIED

TREASURER – Proof of collateral was submitted for month of September 2017.

MEETINGS:

Fire Committee – Mon 10/30 – 6:00 pm - Fire Hall  
Police Committee – Mon 11/20 – 6:45 pm – Fire Hall

GRANT Mayor Robinson discussed the grant awarded to the Village for the Waste Water Treatment Plant. Will submit paperwork to accept the grant. All Board members concurred. The Village had also applied for a grant for the Water Treatment Plant that was not awarded. It will be submitted. The Board wants to be sure that the facilities run properly for the future.

RESOLUTION #143 of 2017

BUDGET APPROPRIATIONS:

Motion made by Trustee Appleton  
Seconded by Trustee Wagner

RESOLVED – That the following requested budget appropriations be hereby approved:

Streets – pallet forks (A5110.400)                      \$ 560.00

CARRIED

RESOLUTION #144 of 2017

POLICE DEPARTMENT:

Motion made by Trustee Gardner  
Seconded by Trustee Marsh

RESOLVED – That the employee assistance program by Royal Employer Services be hereby approved for a twelve-month period effective October 18, 2017 at a fee of \$450.00.

CARRIED

RESOLUTION #145 of 2017

FIRE AND AMBULANCE PROTECTION: CONTRACTS:

Motion made by Trustee Marsh  
Seconded by Trustee Appleton

RESOLVED – Authorize Mayor Robinson to enter Fire Protection contract with Town of Warsaw for calendar years 2018, 2019 and 2020 with 2% increase per year.

CARRIED

RESOLUTION #146 of 2017

SNOW/ICE REMOVAL: State of New York contract

Motion made by Trustee Appleton  
Seconded by Trustee Gardner

RESOLVED – That authorize Mayor Robinson to enter Snow/Ice contract with the New York State Department of Transportation for the 2019-20 season.

CARRIED

HALLOWEEN: Halloween will be celebrated on October 31, 2017. The Parade is scheduled for 5:30 p.m. with curfew at 9:00 p.m.

RESOLUTION #147 of 2017

BUDGET TRANSFERS:

Motion made by Trustee Appleton  
Seconded by Trustee Gardner

RESOLVED – That the following transfer request by Chief of Police Hoffmeister be hereby approved:

FROM	TO	AMOUNT	
A2680	A3120.100	\$6,037.63	SRO Reimbursement funds
A2680	A3120.100	633.07	Stop DWI funds

CARRIED

RESOLUTION #148 of 2017

AUDIT AND PAY BILLS:

Motion made by Trustee Gardner  
Seconded by Trustee Appleton

RESOLVED – That the bills be allowed as read; that checks in payment thereof be issued, that Mayor Robinson be and hereby is authorized to sign General Abstract #10 in the amount of \$36,404.42, Water Abstract #10 in the amount of \$4,880.94 and Sewer Abstract #10 in the amount of \$5,249.05.

CARRIED

EXECUTIVE SESSION – 7:54 p.m. - Contracts

Adjourn Executive Session at 8:31 p.m.

Moved and Seconded to adjourn at 8:32 p.m.

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Linda K Hoffmeister, Clerk