

## REGULAR MEETING

August 21, 2017

PRESENT: Trustees Appleton, Marsh and Wagner, Superintendent Shane Evans and Clerk Hoffmeister

Mayor Robinson excused-vacation

Trustee Gardner excused

Others Present: Natalie Muster from the Country Courier, Deputy Clerk Lisa Allen, Adam Richter, Marcia Rease and Sally Smith

Deputy Mayor Appleton presided.

Meeting was open with a salute to the flag.

Minutes of the previous meeting of August 7, 2017 were approved as submitted by email.

WYOMING COUNTY VILLAGE ASSOCIATION – Invitation to September meeting to be held at the Glen Iris and hosted by Village of Castile on Wednesday, September 20, 2017. Reservations must be submitted by

PUBLIC WORKS PROGRESS REPORT: **STREETS** – Collect grass & leaves 8/14 & 15, daily property maintenance of all village owned properties including Liberty Way, Commerce Way, Bldg 2, Central garage, Pump House, Dueshens Pond, above ground Water storage tank and the vaults on Wyoming Street, trim weeds from all Fire Hydrants, empty trash receptacles on Main St as needed, mow & trim all Village “Gateway” signs as needed, broom sidewalks from Old Buffalo Road to the end of walks, both sides of N Main St per Inter-Municipal Agreement with Town of Warsaw, replace water service to 56 S Maple St, remove damaged sidewalks, prep & form to replace at 53 Prospect St, sweep streets on 8/11, 14 & 15, replace drainage pipes on Upper Liberty St at Fire Hydrant locations to allow for easier access to hydrants and increased volume of run-off (5 locations) and continue to repair/replace catch basin frame & grates where needed. **PARK** – Daily lawn and grounds maintenance: lawn mowing, trimming, clean & stock bathrooms, empty garbage cans, clean and prep Legion Hall/Picnic Pavilion for rental as needed, ball field maintenance, remove weeds, grass, sods from infield, dragged infield with assistance from WCS and their equipment, install protective fencing prior to Antique Car Show hosted in the park, repair urinal in Legion Hall, gather pricing to replace playset at Picnic Pavilion, gather pricing for another option to resurface the Park road, gather pricing and info to resurface steel fencing around large pool and order materials for maintenance work on tennis courts. **WATER DISTRIBUTION** – Daily checks, daily stake-outs as required, finals read as requested, flush Fire Hydrants as scheduled and inspect/witness water and sanitary sewer work at the Callamar Project as required. **GENERAL INFORMATION** – Received 2 sealed bids for the purchase of surplus mixed hardwood: (1) Steve Wascak who submitted an alternative bid requesting we deliver the wood to Perry where he resides, in return, he would compensate a sum of \$50 per 5 cord load and (2) Nick Grover submitted a bid of \$327.00. **WATER TREATMENT PLANT** – Daily tests were performed and results recorded, generator tested successfully, under load, water is currently drawn from creek, reservoir utilized on 4<sup>th</sup>-6<sup>th</sup>, 12<sup>th</sup>-13<sup>th</sup>, intake screen is still cleaned off regularly as needed, Steve continues alternating weekend distribution checks with Tom Uptegrove when on weekend checks at Water Plant, we have drained and sampled backwash lagoons on August 4<sup>th</sup>, 7<sup>th</sup>, 9<sup>th</sup> and 15<sup>th</sup>, since last report, Jason Merle’s crew cleaned out both filter backwash lagoons August 9<sup>th</sup>, two 9,000 gallon tankers transported and dumped waste water into designated sanitary sewer within the Village, Gary and Don from Waste Water Plant monitored, daily pool checks performed, Steve’s Water Operator Licensed renewed and mowing and trimming water plant grounds as well as removing vines from perimeter fencing. **WASTEWATER TREATMENT PLANT**- Tests and maintenance as needed and required, Royal Flush dumped 1,520 gallons of sludge, Rototill bed #3, mow park hill 2 times, clean bed #2, complete and mail DMR-qa 37 study, assist with 11 loads (9500 gallons) each to Industrial St, from lagoons in Rock Glen, rake out bed #3, pour 6000 gallons in bed #1, rototill bed #2 and repair float in lift station in back of plant.

RESOLUTION #122 of 2017

LEGION HALL USE:

Motion made by Trustee Wagner  
Seconded by Trustee Marsh

RESOLVED – That the following requested use of the Legion Hall be hereby approved:

CSEA – 9/7,8,9/2018 – membership meeting w/alcohol  
Cindy Hinz – 10/5,6/18–reception w/alcohol – extend time-1:00 am

USE OF PARK:

Wyo Valley Antique Car Club – 8/12/18, setup 8/11/18

CARRIED

TREASURER – Proof of collateral for the month of July 2017 was submitted and ordered filed.

MEETINGS:

Fire Committee – Mon 8/28– 6:00 pm-Fire Hall  
**Board Meeting – Tues 9/5 – 7:30 pm-Fire Hall**  
Police Committee – Mon 9/18– 6:45 pm – Fire Hall

RESOLUTION #123 of 2017

BUDGET APPROPRIATIONS:

Motion made by Trustee Marsh  
Seconded by Trustee Wagner

RESOLVED – That the following requested budget appropriations be hereby approved:

Streets – hardware (A5110.400)	\$ 583.41
Playgrounds - playset (A7140.400)	8,026.30
Water Plant – exterior lights (F8330.400)	326.00
WasteWater – trimmer/blower (G8130.400)	579.93

CARRIED

RESOLUTION #124 of 2107

BID AWARD: Surplus Equipment

Motion made by Trustee Marsh  
Seconded by Trustee Wagner

RESOLVED – That upon recommendation from Superintendent Evans hereby accept the following bid for Surplus Equipment:

Nick Grover – Mixed hardwood - \$327.00

CARRIED

RESOLUTION #125 of 2107

BUDGET TRANSFER:

Motion made by Trustee Wagner  
Seconded by Trustee Marsh

RESOLVED – That the following requested budget transfer be hereby approved for the purchase of new playground set to replace old set at the Picnic Pavilion in the Village Park

FROM	TO	AMOUNT
A7140.100	A7140.400	\$8,026.00

CARRIED

RESOLUTION #126 of 2017

VILLAGE EMPLOYEES AND BENEFITS: DPW Contract

Motion made by Trustee Marsh  
Seconded by Trustee Wagner

RESOLVED – That the Village of Warsaw accept the Collective Bargaining Agreement effective June 1, 2016 through May 31, 2020 for Village of Warsaw Department of Public Works.

CARRIED

FIRE DEPARTMENT REPORT – Adam Ritcher informed the Board that the Fire Department has been awarded an AFG Grant in the amount \$112,000 that will be used to purchase hoses and applan

RESOLUTION #127 of 2017

AUDIT AND PAY BILLS:

Motion made by Trustee Marsh  
Seconded by Trustee Wagner

RESOLVED – That the bills be allowed as read; that checks in payment thereof be issued, that Mayor Robinson be and hereby is authorized to sign General Abstract #6 in the amount of \$42,057.53, Water Abstract #6 in the amount of \$4,316.53, Sewer Abstract #6 in the amount of \$2,558.24 and Village & Town Joint Account Abstract in the amount of \$95.84.

CARRIED

Moved and Seconded to adjourn at 7:48 p.m.

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Linda K Hoffmeister, Clerk