

REGULAR MEETING

June 18, 2018

PRESENT: Mayor Robinson, Trustee Appleton, Gardner, Marsh and Wagner, Police Chief Hoffmeister, Superintendent Evans, Clerk Hoffmeister and Deputy Clerk Allen

Others Present: Natalie Muster from the Country Courier, Fire Chief Joe Cummins, Val Duell, Marcia Rease, John Hunt and Marilyn Kibler

Mayor Robinson presided.

Minutes of the previous meeting of June 4, 2018 were approved as submitted by email.

Marilyn Kibler addressed to Board regarding the street lighting issues. Mrs Kibler contacted the County and State DOT. Mrs Kibler was also told to contact Senator Gallivan's Office and was informed that it is the responsibility of the Village. Superintendent Evans stated that the village contracts with NYSEG for the street lights beyond the business district. NYSEG owns the poles. The Superintendent will contact NYSEG to see if additional lights can be added or if tree trimming could help solve the issue.

John Hunt addressed the Board regarding the hotel. Mr Hunt stated that he had not heard anything. The Mayor informed Mr Hunt that the hotel is in the design phase presently and will need to go to Planning Board and possibly the Zoning Board of Appeals. There will be Public Hearing also. Mr Hunt asked if residents would be notified of the hearings. It will be published in the Country Courier. They are in the early stages right now and is a 6 month to one year process. John thanked the Board for their time.

Val Duell addressed the Board regarding Frank Street. Mrs Duell thanked the Superintendent and crew for all the work they have done. Wondered when the job would be completed. The Superintendent explained that this is a 2 year project. A lot of work is being done which includes water, sewer and drainage. RG&E are also involved to replace gas lines. Have had to get engineers involved to be sure this is done correctly. Will need to send out for bids once the engineers have everything prepared. Mrs Duell also asked about the ditch behind her property on Gordon Terrace. The Superintendent has been up there to walk the property after the extreme rains last year. It is not the responsibility of the village, however the village has tried to fix as they did with the West Hill and Maple Street.

FIRE DEPARTMENT REPORT – The department has been working on by-law changes with EMS only provisions. Preparing for 4th of July carnival – Parade 7:00 pm on the 3rd and fireworks at 10:00 pm on the 4th.

PUBLIC WORKS PROGRESS REPORT: **STREETS** - Daily grounds, property maintenance of all village owned properties (Commerce Way, Liberty Way, Bldg 1, Bldg 2, Wyoming St vault), mow and trim at the 4 “Gateway Signs” as needed, empty trash receptacles in the business district as needed, collect bagged grass & leaves as scheduled, asphalt repairs & stripe parking spots in West Parking lot, asphalt repairs in East parking lot, asphalt repairs on Industrial St, assist with water main repairs on Allen St & Mt View Ave, maintenance work on chipper, replace brake valve on Truck #286, making repairs to dumpsters to be used at Fireman’s Carnival, clean up/topsoil/seed lawn areas disturbed by ditching during rain events, excavated to expose sanitary lateral at 10 Mt View, determined lateral was installed improperly by contractor, service Truck 285 and hung flower baskets on light poles on Main & W Buffalo St. **PARK** – Daily grounds maintenance, mowing, trimming, clean & stock bathrooms, empty trash cans, clean & prep Legion Hall as needed for rental, clean/pressure wash pools and prepare filters/fill pool/install equipment on deck. **WATER DISTRIBUTION** – Daily checks as required, daily stake outs as requested, daily samples of NWD, finals read as requested, repair water main break on Allen St, repair water main break on Mt View Ave, prepare both pools to be opened, mow grounds at pump house, locate water main, sanitary sewer and storm sewer on South Ave, Washington St, Jackson St for gas main replacement, repair broken curb box in East parking lot and repair hydrant at NE corner of 20A & 19. **GENERAL INFORMATION** – As part of our Street Maintenance Program, milling existing asphalt surfaces on the following streets will begin on Wednesday, June 20th & expected to be completed by Thursday, June 21st: Jefferson st (S Main to Liberty), Palmer St, Farman St, Frank St, Murray St, Commerce Way. Repaving of these streets is scheduled for the second week in July. **WATER TREATMENT PLANT** - Daily tests were performed and results recorded, generator ran successfully, under load, water is currently drawn from the creek intake; intake screen is cleaned off regularly as necessary, water was

drawn from Reservoir June 3rd -5th and June 13th -14th due to rain and its runoff , Steve continues alternating weekend distribution checks with Tom Uptegrove when on weekend checks at Water Plant, Backwash Lagoons drained and sampled on June 3rd, 8th and 11th since last report, grounds mowed and trimmed as needed, helped Tom Uptegrove pressure wash big pool liner as it was drained and cleaned, installed pool ladders, lift chair, etc in and around pools getting ready to run, Dakota and myself conducted tours thru Water Plant June 14th as a training session for other County and State officials who need to practice conducting “Sanitary Surveys” as part of their course work, this was conducted thru Wyo Co Dept of Health and was beneficial for participants as well as for us. WASTEWATER TREATMENT PLANT - Tests and maintenance as needed and required, WYCO dumped 16,000 gallons of septage and Royal Flush dumped 1140 gallons of septage, change oil filters on all 4 clarifiers, change air filters on both blowers, pulled 3 new wires to recirculation valve, burned off underground, clean and rototill bed #3, pour 6,000 gallons in bed #1, clean bed #5 and load 20.03 tons of sludge for Dickson Environmental.

RESOLUTION #74 of 2018

LEGION HALL USE:

Motion made by Trustee Marsh

Seconded by Trustee Appleton

RESOLVED – That the following requested use of the Legion Hall be hereby approved:

Ellen Grant – 8/19/18 – Picnic/Political fundraiser w/alcohol

Dawn Riber – 8/26/18 – baby shower

Jenna Marley – 9/23/18 – baby shower w/alcohol

Kara Bonn – 4/26 & 27/19 – Letchworth CS Jr/Sr prom

Katelyn Kibler – 10/4,5&6/19 –wedding reception w/alcohol

PICNIC Pavilion w/alcohol

Annie Purdy – 7/15/18 birthday party

USE OF PARK:

Warsaw Kiwanis – Saturday 9/7/19 – Wine In The Valley (Festival)-waive fee

CARRIED

TREASURER - Proof of collateral for the month of May 2018 was submitted and ordered filed

MEETINGS:

Fire Committee – Mon 6/25 – 6:30 pm – Fire Hall

Grants Committee – Mon 6/25 – 7:00 pm – Village Office

Justice Committee – Mon 6/25 – 7:30 pm – Village Office

Police Committee – Mon 7/16– 6:45 pm – Fire Hall

RESOLUTION #75 of 2018

BUDGET APPROPRIATIONS:

Motion made by Trustee Appleton
Seconded by Trustee Gardner

RESOLVED – That the following requested budget appropriations be hereby approved:

Swimming Pool – chemicals (A7180.400)	\$ 7,208.00
WasteWater – training (Gary) (G8130.400)	145.00
WasteWater – Sludge pump parts (G8130.400)	2,997.08

CARRIED

RESOLUTION #76 of 2018

YEAR-END BUDGET TRANSFERS:

Motion made by Trustee Gardner
Seconded by Trustee Marsch

RESOLVED – Authorize Clerk Hoffmeister to make transfers to balance all budget lines to close year-end budget for 2017-18.

CARRIED

RESOLUTION #77 of 2018

SNOW/ICE REMOVAL: State of New York contract amendment

Motion made by Trustee Marsh
Seconded by Trustee Wagner

RESOLVED – That authorize Mayor Robinson to enter amended Snow/Ice contract with the State of New York for the 2017-18 season.

CARRIED

RESOLUTION #78 of 2018

JUSTICE COURT:

Motion made by Trustee Gardner
Seconded by Trustee Marsh

RESOLVED – That approve hiring a Keyboard Specialist per diem for the Justice Court and set salary at \$13.50/hr.

CARRIED

RESOLUTION #79 of 2018

PARK – SUMMER RECREATION:

Motion made by Trustee Appleton
Seconded by Trustee Gardner

RESOLVED – That the following appointments be hereby approved for the Summer Recreation Program:

Janelle Baker	Recreation Supervisor
Kathryn Miller	Recreation Assistant
Rachel Evans	Recreation Activity Specialist
Elizabeth Standera	Recreation Activity Specialist
Emily Kuhlkin	Recreation Assistant
Genna Mann	Recreation Assistant
Riley Mucher	Recreation Activity Specialist
Aaron Mann	Recreation Activity Specialist
Mackenzie Post	Recreation Activity Specialist
Michael Hockey	Recreation Activity Specialist
Donald Shearing	Recreation Assistant
Thomas Standera	Recreation Activity Specialist
Zachary Walton	Recreation Assistant
Tremer Nicoli	Recreation Activity Specialist
Caleb Hansen	Recreation Assistant
Cori Shearing	Recreation Assistant
Alexis Meriam	Recreation Assistant

CARRIED

RESOLUTION #80 of 2018

LEGION HALL:

Motion made by Trustee Appleton
Seconded by Trustee Gardner

RESOLVED – That rental fee for use of Legion Hall be increased by \$50.00. Rent for Village residents will be \$300.00 and all others will be \$400.00.

CARRIED

RESOLUTION #81 of 2018

VILLAGE EMPLOYEES AND BENEFITS: Collective Bargaining Agreement

Motion made by Trustee Marsh
Seconded by Trustee Appleton

RESOLVED – That the Village of Warsaw accept the Collective Bargaining Agreement effective June 1, 2018 through May 31, 2021 for the Warsaw Police Department.

CARRIED

RESOLUTION #81 of 2018

WASTEWATER TREATMENT PLANT: Septage

Motion made by Trustee Marsh
Seconded by Trustee Gardner

RESOLVED – That the following rate changes for septage are as follows effective immediately:

Up to 100,000 gallons	\$.08/gallon
100,001 to 500,000 gallons	.06/gallon
500,001 and over	.04/gallon

Will reset January of each year.

CARRIED

RESOLUTION #82 of 2018

AUDIT AND PAY BILLS:

Motion by Trustee Gardner
Seconded by Trustee Appleton

RESOLVED – That the bills be allowed as read; that checks in the payment thereof be issued, that Mayor Robinson be and hereby is authorized to sign General Abstract #2 in the amount of \$31,870.18, Water Abstract #2 in the amount of \$3,127.78 and Sewer Abstract #2 in the amount of \$5,523.48.

CARRIED

Moved and Seconded to adjourn at 8:35 p.m.

Linda K Hoffmeister, Clerk