

REGULAR MEETING

May 15, 2017

PRESENT: Mayor Robinson, Trustees Appleton, Gardner, Marsh and Wagner, Superintendent Evans, Police Chief Hoffmeister and Clerk Hoffmeister

Others Present: Natalie Muster from the Country Courier, Joe Cummins Fire Chief

Mayor Robinson presided.

Meeting was open with a salute to the flag.

Minutes of the previous meeting of May 1, 2017 were approved as submitted by email.

INSURANCE – Received the renewal invoice for the 2017-18. The overall premium is down \$450.

INSURANCE – Received a quote from NYMIR to amend some of the vehicles from \$250 deductible under Comprehensive to a \$200 deductible with full glass coverage with an increase in premium of \$225.00.

Chicken BBQ will be at the Tractor Supply at 461 N Main Street, Saturday, June 10, 2017 to benefit the Warsaw Cemetery Association.

POLICE DEPARTMENT – Chief of Police Hoffmeister requested the hiring of Michael Lococo as Part-time Police Officer to replace position left by Anthony Phillips.

RESOLUTION #71 of 2017

POLICE DEPARTMENT PERSONNEL:

Motion made by Trustee Appleton
Seconded by Trustee Wagner

RESOLVED – That approved hiring of Michael Lococo as Part-time Police Officer to fill vacancy of Anthony Phillips effective May 15, 2017.

CARRIED

FIRE DEPARTMENT – Fire Chief Joe Cummins stated that Invisible Fence was donating pet masks to the Fire Department on Tuesday, May 16 at 11:00 a.m. The pet masks are oxygen masks specially fit for pets such as dogs, cats and birds.

PUBLIC WORKS PROGRESS REPORT: **STREETS** – Collect grass and leaves Monday 5/1 and Monday 5/8, sweep streets week of 5/1 thru 5/5, continue clean-up from stump removal and plow damage, lawn maintenance, weed trimming, mowing around Village of Warsaw Gateway Signs, continue to repair catch basins as needed, weekly checks for debris/blockage of drainage ditches, streams, creeks and swales throughout entire village, repair storm drainage in Village Park, replace 34’ of broken 12” clay with 34’ of 12” pvc, start painting stop bars and 2-walks as needed, stripe East and West parking lots accordingly, install 4” drain tile in front of overhead door East side of Central Garage, outlet/daylight into drainage ditch to the North, cold patch streets/parking lots as needed, remove debris from catch basins using vacuum on sweeper, clean alley between W Buffalo and West parking lot by sweeping and flushing with water, ordered signs informing everyone of fines for leaving dog waste in alleyway, repairs/maintenance to Police vehicles include: replace rear door latch on Tahoe, diagnose/order parts to repair A/C in Tahoe, service Tahoe and working to resolve an issue with electronic equipment drawing down batteries in older Tahoe. **PARK** – Daily collection of trash and garbage, daily maintenance of restrooms and facilities, daily grounds maintenance, mowing, trimming, sweeping of entire Park, clean/prep Legion Hall for rentals as needed, finish placing sub-base for pool parking area, grade and compact, plant 3 trees in park that were donated by NYSEG, remove bushes, shrubs, overgrowth from south side of pool, excavate to make room for 6” of sub-base and 4” of concrete. **WATER DISTRIBUTION** – Daily checks of pumps, storage tanks and vaults as required, daily stake-outs as requested, final read as requested, continue replacing water meters, approximately 800 new meters have been installed, demolished remaining shed at Dueshens Pond, clean up, prep pad for new structure and contractor scheduled for end of this week. **GENERAL INFORMATION** – Currently working on schedule for street resurfacing treatment. **WATER TREATMENT PLANT** – Daily tests were performed and results recorded, generator tested successfully, under load, water is currently drawn from the creek, drawn from Reservoir from 1st – 3rd and 4th – 8th, Headwaters Intake screen is still cleaned off regularly as needed, Steve continues alternating weekend distribution checks with Tom Uptegrove when on weekend checks at Water Plant, have drained and sampled backwash lagoons on May 1st, 4th and 8th since last report, Sedimentary Basin #1, waste was drained and flushed into Back Lagoon and preparing 2016 Annual Water Quality Report, will be published week of May 21st in Warsaw

Penny Saver. WASTEWATER TREATMENT - Tests and maintenance as needed and required, WYCO dumped 20,000 gallons of sludge, worked with Rural Water about problems at Akron WW Plant, submitted results for our DMR-QA37 study for this year, install new rubber scrapers on secondary clarifier #2, pour 6,000 gallons in bed #2, cut sludge draw off timers 12 minutes, partial cleaning of dried sludge from bed #3 and Dickson came and picked up 22.66 tons of dried sludge on Tuesday, May 9, 2017.

RESOLUTION #72 of 2017

LEGION HALL USE:

Motion made by Trustee Appleton
Seconded by Trustee Gardner

RESOLVED – That the following requested use of the Legion Hall be hereby approved:

Cherrie Gertis – 8/20/17 – baby shower w/alcohol

PAVILION:

Pam Doore – 6/22/17 – YMCA pre-school graduation & supper-waive fee

CARRIED

TREASURER – Proof of collateral for the month of April 2017 submitted and ordered filed.

MEETINGS:

Streets Committee – Mon 5/15 – following Regular Board meeting – Fire Hall

Fire Committee – Tues 5/23 - 6:30 pm – Annual Inspection 7:00 pm - Fire Hall

Police Committee – Mon 6/19 – 6:45 pm – Fire Hall

RESOLUTION #73 of 2017

BUDGET APPROPRIATIONS:

Motion made by Trustee Marsh
Seconded by Trustee Wagner

RESOLVED – That the following requested budget appropriations be hereby approved;

Streets – grass trimmer (A5110.400) \$ 264.00

WasteWater – accommodations(Training)(G8130.400) 260.00

CARRIED

RESOLUTION #74 of 2017

BUDGET TRANSFERS:

Motion made by Trustee Gardner
Seconded by Trustee Appleton

RESOLVED – That the following budget transfers be hereby approved:

FROM	TO	AMOUNT
A9950.901	Mach Reserve (DPW)	\$ 27,100.00
A9950.904	Fire Reserve	19,000.00
A9950.907	Park Reserve	10,000.00

CARRIED

RESOLUTION #75 of 2017

WATER & WASTEWATER PROPOSED IMPROVEMENT PROJECT:

Municipal Solutions Inc

Motion made by Trustee Appleton
Seconded by Trustee Marsh

RESOLVED – That authorized Mayor Robinson to enter proposal submitted by Municipal Solutions Inc to include Fiscal Services, Conflicts of Interest and Other Required Disclosures and Miscellaneous services at a cost not to exceed \$8,500.

CARRIED

SHARED SERVICES – The Mayor updated the Board regarding the County-wide Services Initiative program. The panel in comprised of Town Supervisors and Village Mayors. There will be three (3) public meetings to collect ideas. The first meeting will be held on June 6 at 2:00 pm at the Ag Center. The panel must submit a plan by August 1st. Resolution template will be available at the next regular meeting for the Board to adopt to authorize Mayor Robinson to vote on the panel.

RESOLUTION #76 of 2017

CODE ENFORCEMENT OFFICER:

Motion made by Trustee Appleton
Seconded by Trustee Gardner

RESOLVED – That the appointment of Thomas Douglas as Code Enforcement Officer made by Mayor Robinson be hereby confirmed effective May 15, 2017.

CARRIED

RESOLUTION #77 of 2017

INSURANCE:

Motion made by Trustee Gardner
Seconded by Trustee Appleton

RESOLVED – That insurance quote from NYMIR to amend a \$250 deductible under Comprehensive coverage to a \$200 deductible to include full glass coverage with additional premium of \$225 on the following vehicles be hereby approved:

2011 Chevy Impala
2013 Chevy Tahoe
2015 Chevy Tahoe
2016 Ford Taurus

CARRIED

RESOLUTION #78 of 2017

AUDIT AND PAY BILLS:

Motion made by Trustee Gardner
Seconded by Trustee Appleton

RESOLVED – That the bills be allowed as read; that checks in payment thereof be issued, that Mayor Robinson be and hereby is authorized to sign General Abstract #24 in the amount of \$41,658.98, Water Abstract #24 in the amount of \$7,388.84 and Sewer Abstract #24 in the amount of \$2,212.21.

CARRIED

EXECUTIVE SESSION – 7:59 p.m. – Memorandum Agreement w/DPW

Adjourn Executive Session at 8:07 p.m.
Reconvened regular meeting

RESOLUTION #79 of 2017

VILLAGE EMPLOYEES AND BENEFITS:

Motion made by Trustee Appleton
Seconded by Trustee Gardner

RESOLVED – That authorize Mayor Robinson to sign Memorandum of Agreement for DPW Union Contract effective June 1, 2016 pending removal of retroactive payment portion of Article 3.

CARRIED

RESOLUTION #80 of 2017

FIRE DEPARTMENT:

Motion made by Trustee Wagner

Seconded by Trustee Marsh

RESOLVED – That appointment of Christine Ferrin as Fire Department cleaner be hereby approved effective June 1, 2017.

CARRIED

Moved and Seconded to adjourn at 8:09 p.m.

Linda K Hoffmeister, Clerk