

REGULAR MEETING

May 7, 2018

PRESENT: Mayor Robinson, Trustee Appleton, Marsh and Wagner, Superintendent Evans, Police Chief Peter Hoffmeister, Clerk Hoffmeister and Deputy Clerk Allen
Trustee Gardner excused

Others Present: Natalie Muster from the Country Courier, Fire Chief Joe Cummins, Mike Cali, Stacy Lowden and Pete Robinson

Mayor Robinson presided.

Minutes of the previous meeting of April 16, 2018 were approved as submitted by email.

Mr Cali's Attorney addressed the Board regarding the parking issues at the Insurance office on South Main Street. They have requested for enforcement of vehicles parking in their parking lot and blocking the drive. Also asked about having those vehicles towed. The most recent incident occurred on April 24th and did not get any response. They are looking for guidance to resolve the issue without taking legal action. Police Chief Hoffmeister responded by stating that they do have the right to have vehicles towed. The Chief stated that they should be contacted and they will ticket them or have the vehicle towed if owner is not available. Also apologized for recent incident, however asked that if they call and a Village Officer is not available please ask for County or State to answer call. The Attorney stated that they are not trying to make trouble. Just want issue resolved. Thanked the Board for their time.

GRANTS – Notification from Empire State Development that the Village was awarded the Restore NY Grant and an update of next steps of the EDS grant process.

Received a letter from the Warsaw Chamber of Commerce regarding the Valley Fest. The dates for this year are July 12, 13 & 14. Kick off with the Car Show and Concert along with sidewalk sales and vendors/crafters/artisans along Main & W Buffalo Streets.

PARK USE – Received a letter from the Girl Scouts of Oatka Valley requesting use of the Park track for a 5K run named "Run like a Girl" scheduled for June 10, 2018.

LEGION HALL USE – Received a letter from ARC requesting use of the Legion Hall for an additional day September 17 for setup purposes the 7th Annual Harvest Fest.

Received information from Warsaw Central School regarding the 4th Annual Leadership Day scheduled for May 23, 2018 at 8:45 AM.

TV CABLE – Received an update from Charter Communications regarding changes effective May 21, 2018. Animal Planet will be moved from SPP Tier 1 to SPP Select Tier.

LEGION HALL USE – Received two letters from Wyoming County Youth Bureau requesting use of the Legion Hall for Youth Court and Teambuilding on 6/26, 9/24 & 10/24 and Stars of Tomorrow Summer Program on 7/10,7/12,7/17,7/30 8/23.

STREETS – Received an Engineering Services Proposal from Chatfield Engineers PC for the Allen Street Reconstruction project.

PARKING – Mayor Robinson sent a letter to Mr Cali and Ms Lowden in response to letter received regarding parking issues.

POLICE DEPARTMENT REPORT – Chief Hoffmeister submitted a requisition to purchase 2 hard drives and one battery cartridge and recommended the hiring of Anthony Nicolazzo for part-time Police Officer. School Resource Officers are working well. Will be experiencing overtime, however will be reimbursed through the County for Stop DWI.

RESOLUTION #57 of 2018

POLICE DEPARTMENT PERSONNEL:

Motion made by Trustee Wagner
Seconded by Trustee Appleton

RESOLVED – That approve recommendation by Chief Hoffmeister to hire Anthony Nicolazzo for part-time Police Officer to fill vacancy of Michael Bentham pending completion of physical agility test.

CARRIED

FIRE DEPARTMENT REPORT – Annual Installation dinner went well. Have submitted grant applications.

PUBLIC WORKS PROGRESS REPORT: STREETS – Daily grounds, property maintenance of all village owned properties, empty trash receptacles in the business district, collect bagged grass and leaves as scheduled, chip brush as scheduled, patch potholes as needed, sweep streets on 4/30, Sweeper broke on 5/1, currently being repaired, check drainage ditches/systems for debris, place benches in the business district, topsoil repairs as needed, stump removal at 117 W Court, remove debris, leaves and branches from fence lines in West Parking lot, jet sanitary at 87 N Main and drainage repairs at Washington and Prospect. PARK – Daily grounds maintenance, clean and stock bathrooms and empty trash cans and started mowing grass in Village Park, clean & prep Legion Hall as needed for rental, remove downed trees in Park and chip, set up T-ball fields, renew white lines on all 6 tennis courts and planted 2 red-bud trees in the Park that were donated by the Forestry Division of NYSEG. WATER DISTRIBUTION – Daily checks as required, daily stakeouts as requested, daily samples of NWD, finals read as requested, read Industrial meters, turn water on to bathhouse, restrooms near Picnic Pavilion, Little League concession stand and cemetery and assisted with grass & leaf collection. GENERAL INFO – Warsaw School is seeking participants for a “Careers on Wheels” event on May 24th. With the Board’s permission, I would bring some of the DPW’s equipment to the school on this date for

display. Then kids and counselors see firsthand the different “Careers on Wheels” available to them. You will see a proposal in the agenda from Chatfield Engineers. This is a proposal for design work for the reconstruction of Allen Street. WATER TREATMENT PLANT - Daily tests were performed and results recorded, generator ran successfully, under load, water is currently drawn from the creek intake; intake screen is cleaned off regularly as necessary, water was drawn from Reservoir from April 13th -18th due to rain and its runoff , Steve continues alternating weekend distribution checks with Tom Uptegrove when on weekend checks at Water Plat, Backwash Lagoons drained and sampled on April 16th and 27th since last report, we have changed supplier of HFS (Fluoride) and Chlorine Gas cylinders to Amrex Chemical Company Inc due to better pricing and 2017 Annual Water Quality Report will be published May 6th edition of Warsaw Penny Saver. WASTEWATER TREATMENT PLANT - Tests and maintenance as needed and required, WYCO dumped 28,000 gallons of septage and Royal Flush dumped 1,140 gallons of septage, Cold Creek here weekly checking flow, rain and flow metering instruments for flow study, Pista-grit not working, reset PLC and breakers and got it working again, replace hall light fixture, change and reinstall spare lift station pump #1, sharpen blades on both mowers, mowing some lawn, change seals on Ford tractor front hub, WYCO has informed us that they have to cut back on land spreading and will be bringing us more truck loads to be dumped here and our recirculation valve has died called Koester for service, be here Friday the 4th to look at it.

Trustee Marsh requested that the parking spaces in the parking lot be painted prior to the Valley Fest.

RESOLUTION #58 of 2018

LEGION HALL USE:

Motion made by Trustee Marsh
Seconded by Trustee Appleton

RESOLVED –That the following requested use of the Legion Hall be hereby approved:

ARC – 9/17/18 – additional day for set up of Harvest Fest – waive fee
Wyo Co Youth Bureau – 6/26,7/10,7/12,7/17,7/30 8/23,9/24,10/24-Youth Court, teambuilding & Stars of Tomorrow – waive fee
Laurie Bentham – 6/24/18 – graduation party w/alcohol
Grant Moubry – 7/7/18 – graduation party
Michael Henderson – 7/29/18 – graduation party w/alcohol
Alicia Dylag – 8/23,24/18 – wedding reception w/alcohol
PAVILION w/alcohol:
Helen Barkley – reunion
PARK USE:
Girl Scouts of Oatka Valley – 6/10/18 - Track – 5K run

CARRIED

BUILDING AND FIRE CODE ENFORCEMENT – 10 Inspections submitted by Slocum.

MEETINGS:

Police Committee – Mon 5/21– 6:45 pm – Fire Hall

Fire Committee – Wed 5/23 – 6:30 pm – Annual Inspection 7:00 – Fire Hall

Meeting to discuss Phase III of playground (Cindy, Joe, Shane) – 5/10 – 9:30 am – Village Park
Rain venue-Village Office

RESOLUTION #59 of 2018

BUDGET APPROPRIATIONS:

Motion made by Trustee Wagner
Seconded by Trustee Appleton

RESOLVED – That the following requested budget appropriations be hereby approved:

Clerk – cart (A1410.400)	\$ 651.08
Streets – crusher run (A5110.400)	1,320.00
Streets – Signs (A5110.400)	568.50
Streets – striped cones (A5110.400)	750.00
Swimming Pool-Lifeguard umbrellas (A7180.400)	239.80
Storm Drain – catch basins (A8140.400)	1,888.00

CARRIED

RESOLUTION #60 of 2018

APPOINTMENT: Interim Acting Justice

Motion made by Trustee Appleton
Seconded by Trustee Wagner

RESOLVED – That Mayor Robinson hereby appoints Ron Errington as Interim Village Acting Justice.

CARRIED

RESOLUTION #61 of 2018

RESERVE ACCOUNT: Close Garbage Reserve

Motion made by Trustee Marsh
Seconded by Trustee Appleton

RESOLVED – That hereby authorize closing of Garbage Reserve Account. Village no longer offers garbage service and reserve was set up for equipment. Authorize close and transfer to Machinery Reserve Account.

CARRIED

RESOLUTION #62 of 2018

STREETS: Allen Street Reconstruction

Motion made by Trustee Appleton
Seconded by Trustee Marsh

RESOLVED – That hereby accept Design and Support Services proposal from Chatfield Engineers PC at total cost of \$16,044.00.

CARRIED

RESOLUTION #63 of 2018

AUDIT AND PAY BILLS:

Motion made by Trustee Gardner
Seconded by Trustee Marsh

RESOLVED – That the bills be allowed as read; that checks in payment thereof be issued, that Mayor Robinson be and hereby is authorized to sign General Abstract #23 in the amount of \$71,933.07, Water Abstract #23 in the amount of \$4,634.34, Sewer Abstract in the amount of \$8,731.89 and Capital Reserve-Mach in the amount of \$41.00.

CARRIED

Moved and Seconded to adjourn at 8:30 p.m.

Linda K Hoffmeister, Clerk