

REGULAR MEETING

May 1, 2017

PRESENT: Mayor Robinson, Trustees Appleton, Gardner, Marsh and Wagner, Superintendent Evans, Police Chief Peter Hoffmeister and Clerk Hoffmeister

Others Present: Natalie Muster from the Country Courier, Joe Cummins, Fire Chief

Mayor Robinson presided.

Meeting was open with a salute to the flag.

Minutes of the previous meeting of April 17, 2017 were approved as submitted by email.

STREETS: Received request from Wyoming County Mental Health Department to display green ribbons from the Artisan Villa down to Dance Creations on both sides of Main Street for the month of May for mental health awareness.

LEGION HALL USE: Received request from Wyoming County Youth Bureau for use of the Legion Hall for the Stars of Tomorrow Summer Program for the following dates: July 25th and 31st and August 1st, 3rd and 7th, 2017.

PUBLIC WORKS PROGRESS REPORT: STREETS – Collect bagged grass & leaves, chip brush week of 4/24-28, continue cleaning drainage ditches, repair drainage system at Butternut and Washington, repair catch basins in need, topsoil repair in terrace fro, tree removals and plow damage, jet sanitary sewer on Purdy Ave, jet sanitary lateral at 87 N Main St, finish pressure washing tennis courts, excavate, remove posts, place millings to create parking area west end of pool, install “No Parking This Side” signs around south side of pool in an attempt to curb pool users of blocking road by parking on both sides, detailed cleaning of Legion Hall in preparations of a busy rental schedule, assist WYCO construction jetting & cleaning drainage crossing on S Maple, assist reading water meters, cold patch potholes on several village streets and worked on Police Dept vehicles and internal electronic issues, A/C issues, charging issues and repair latch on rear gate. WATER DISTRIBUTION – Read meters as scheduled, daily stakeouts as requested, daily checks of pumps, storage tanks and vaults as required, final reads as requested and continue replacing water meters as scheduled. GENERAL INFORMATION – Received estimate for \$3,195 to replace shed at Dueshen’s Pond. WATER FILTER PLANT – Daily tests were performed and results recorded, generator tested successfully, under load, water is currently drawn from the Reservoir, and has been April 16th, 20th & 21st, Headwaters Intake Screen is still cleaned off regularly as needed, Steve continues alternating weekend distribution checks with Tom Uptegrove when on weekend checks at Water Plant, have drained and sampled backwash lagoons on April 15th, 29th and 25th since last report, Seven 150 lb Chlorine cylinders and 55 gallon Fluoride Drum were delivered to Water Plant from CDI on 4/24, CDI Sales Rep Tom Carregan visited on the 25th, lawn mowed for first time this year, Scagg mower runs well since being serviced, State Boiler Inspector stopped by on April 25th for bi-annual boiler inspection, no violations but Village will still be charged \$75 for his time and service, started another project in Fluoride room to provide more spill containment, short power failure on April 17th caused generator to run (successful run), Steve observed another chlorine spike in-between checks on April 23rd and surmised a stuck actuator relay in control box is to blame have one new spare relay to replace it with and one old spare and Steve used chainsaw to clear some vines and branches around exterior of security fence around exterior of security fence around the reservoir. WASTEWATER TREATMENT - Tests and maintenance as needed and required, WYCO dumped 380 gallons of sludge, Roblee was here during annual inspections of backflow preventer, pour 6,000 gallons in Bed #3, top soil and seeding lawn, Donny is at WasteWater School, April 17th power blink reset plant, install Ford mower deck, not fixed but useable, did DMR-QA37 sampling, not reported yet, got Royal Flush’s new permit for the next year, April 20th high water alarm here from 6:20 pm til 1:30 am, #1 sludge pump breaker was tripped, reset it, sewer jetting sludge line from #1 primary clarifier, plugged from wash down, replace seals on check valve for WW pump #5 and replace part of polymer pump PVC line.

RESOLUTION #62 of 2017

LEGION HALL USE:

Motion made by Trustee Marsh
Seconded by Trustee Gardner

RESOLVED – That the following requested use of the Legion Hall be hereby approved:

Oatka Valley Snowmobile Assoc – 4/15/18 – Landowner picnic – Waive fee
Wyo Co Youth Bureau – Stars of Tomorrow-7/25,31 & 8/1,3,&7/17 – waive fee

CARRIED

BUILDING AND FIRE CODE ENFORCEMENT: 14 Fire Inspections submitted by Slocum

MEETINGS:

Police Committee – Mon 5/15 – 6:45 pm – Fire Hall
Streets Committee – Mon 5/15 – Following regular Board meeting-Fire Hall
Fire Committee – Tues 5/23 - 6:30 pm – Annual Inspection 7:00 pm - Fire Hall

RESOLUTION #63 of 2017

BUDGET APPROPRIATIONS:

Motion made by Trustee Appleton
Seconded by Trustee Gardner

RESOLVED – That the following requested budget appropriations be hereby approved:

Park – gutters on bathhouse (A7140.400)	\$ 750.00
Water Filter-storage bldg at Dueshens (F8330.400)	3,159.00
Water Filter-generator inspection (F8330.400)	500.00
WasteWater – repair mower (G8130.400)	380.65
WasteWater – Pump seminar (G8130.400)	150.00

CARRIED

RESOLUTION #64 of 2017

Motion made by Trustee Wagner
Seconded by Trustee Appleton

Resolution by the Village of Warsaw Board of Trustees approving and endorsing Rechlin Gordon Planning in its application to NYS Homes and Community Renewal for funding under the New York State Main Street Technical Assistance Grant.

WHEREAS, the Village of Warsaw desires to apply for \$20,000 in financial assistance through the 2017 Consolidated Funding Application (CFA) under the New York State Main Street Technical Assistance Grant; and

WHEREAS, the application proposes funding two district projects – One being building reuse study for downtown buildings including architectural renderings, the other being design guidelines for downtown buildings. The downtown area extends from the intersection of Main Street and Buffalo Street south to the intersection of Main Street and Oatka Creek, east to the intersection of Buffalo Street and Short Street, west to the intersection of Buffalo Street and Oatka Creek, and north to the intersection of Main Street and Elm Street; and

WHEREAS, the proposed funding will contribute to ongoing community revitalization efforts; and

WHEREAS, the grant application requires that the application obtain the approval and endorsement of the governing body of the municipality in which the project will be located.

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of Trustees of the Village of Warsaw approves and endorses the 2017 New York State Main Street Technical Assistance Grant for assistance prepared and to be submitted by Rechlin Gordon Planning.

CARRIED

RESOLUTION #65 of 2017

SEQRA NOTICE OF INTENT TO SERVE AS LEAD AGENCY
FOR THE VILLAGE OF WARSAW WASTEWATER SYSTEM FACILITY
IMPROVEMENTS

On motion of Trustee Gardner, seconded by Trustee Marsh, the following resolution was adopted by the Board of Trustees for the Village of Warsaw:

WHEREAS, the Village has proposed replacement and improvements to the wastewater system including; upgrades to wastewater treatment plant, system wide process control and remote monitoring upgrades, and improvements to various mains within the Village.

WHEREAS, in accordance with the provisions of 6 NYCRR Part 617 (SEQRA), the village intends to serve as Lead Agency for SEQRA review of this Action and will determine if the proposed action will have a significant effect on the environment; and

WHEREAS, the Lead Agency will undertake a coordinated review of this proposed action.

NOW Therefore Be It Resolved, that the Village hereby designates its intention to serve as Lead Agency for the proposed action and will circulate Lead Agency Notice along with Part 1 of the Long Form Environmental Assessment Form and any other supporting documentation to all involved Agencies. These agencies shall be given 30 days from the mailing of the Lead Agency Notice to consent. Interested Agencies will be given notice, but not required to consent pursuant to 6 NYCRR Part 617.6.

Mayor Robinson – Aye
Trustee Appleton – Aye
Trustee Gardner – Aye
Trustee Marsh – Aye
Trustee Wagner – Aye

CARRIED

RESOLUTION #66 of 2017

SEQRA NOTICE OF INTENT TO SERVE AS LEAD AGENCY
FOR THE VILLAGE OF WARSAW WATER SYSTEM FACILITY IMPROVEMENTS

On motion of Trustee Appleton, seconded by Trustee Marsh, the following resolution was adopted by the Board of Trustees for the Village of Warsaw:

WHEREAS, the Village has proposed replacement and improvements to the water system including; upgrades to water treatment plant with new storage tank, upgrade of head waters, new water supply mains to and from plant, Liberty Street main replacement, system wide process control and remote monitoring upgrades, and improvements to various mains within the Village.

WHEREAS, in accordance with the provisions of 6 NYCRR Part 617 (SEQRA), the village intends to serve as Lead Agency for SEQRA review of this Action and will determine if the proposed action will have a significant effect on the environment; and

WHEREAS, the Lead Agency will undertake a coordinated review of this proposed action.

NOW Therefore Be It Resolved, that the Village hereby designates its intention to serve as Lead Agency for the proposed action and will circulate Lead Agency Notice along with Part 1 of the Long Form Environmental Assessment Form and any other supporting documentation to all involved Agencies. These agencies shall be given 30 days from the mailing of the Lead Agency Notice to consent. Interested Agencies will be given notice, but not required to consent pursuant to 6 NYCRR Part 617.6.

Mayor Robinson – Aye
Trustee Appleton – Aye
Trustee Gardner – Aye
Trustee Marsh – Aye
Trustee Wagner – Aye

CARRIED

LAW – Received a quote from General Code to update changes in the local laws since 2011. The estimated cost for the updates will be between \$3,150 and \$3,370.

RESOLUTION #67 OF 2017

LAW: Update local laws

Motion made by Trustee Gardner
Seconded by Trustee Appleton

RESOLVED – That estimate of \$3,150 to \$3,370 from General Code to codify Local Law Nos 1-2012 through 4-2012, 1-2013 through 4-2013 and 1-2015, Disposition List and Index be hereby approved. The Official Page will be removed.

CARRIED

FIRE DEPARTMENT: Fire Chief Joe Cummins stated that they had open recruitment Saturday, April 29 and had about 100 people attend. DEC has grant availability for \$1500 matching funds.

RESOLUTION #68 of 2017

FIRE DEPARTMENT:

Motion made by Trustee Marsh
Seconded by Trustee Appleton

RESOLVED – That resignation from Julie Plowe as Village of Warsaw Fire Hall cleaner effective June 1, 2017 be hereby accepted.

CARRIED

RESOLUTION #69 of 2017

STREETS – That request from Wyoming County Mental Health to display green ribbons on Main Street from the Artisan Villa to Dance Creations on both sides of the street for the month of May be hereby approved.

CARRIED

RESOLUTION #70 of 2017

AUDIT AND PAY BILLS:

Motion made by Trustee Gardner
Seconded by Trustee Appleton

RESOLVED – That the bills be allowed as read; that checks in payment thereof be issued, that Mayor Robinson be and hereby is authorized to sign General Abstract #23 in the amount of \$36,750.52, Water Abstract #23 in the amount of \$2,901.08 and Sewer Abstract #23 in the amount of \$4,509.18.

CARRIED

EXECUTIVE SESSION – 8:13 p.m. - Contract negotiations and Personnel

Adjourn Executive Session at 9:27 p.m.

Moved and Seconded to adjourn at 9:27 p.m.

Linda K Hoffmeister, Clerk