

## REGULAR MEETING

February 5, 2018

PRESENT: Mayor Robinson, Trustees Appleton, Gardner and Wagner, Superintendent Evans,  
Deputy Clerk Allen and Clerk Hoffmeister  
Trustee Marsh excused-vacation

Others Present: Fire Chief Joe Cummins and Natalie Muster from the Country Courier

Mayor Robinson presided.

Meeting was open with a salute to the flag.

Minutes of the previous meeting of January 15, 2018 were approved as submitted by email.

JUSTICE COURT – Received notification from Service Education Inc that the State of New York Unified Court System has purchased all rights and ownership of the Court Program and there will be no further license fees for the software or customer service.

LEGION HALL USE – Received a request for use of the Legion Hall from Wyoming County Women’s Health Care on October 13, 2018 to host the 3<sup>rd</sup> Annual Birth and Beyond Shower and ask that the fee be waived as in the past.

LAW – Received announcement that Meaghan L McGinnis will be joining the DiMatteo & Roach Attorneys to act as additional prosecutor for the Village.

FIRE DEPARTMENT – Received requests from the Warsaw Fire Department for use of the park for the 4<sup>th</sup> of July celebration, use of Legion Hall for the chicken bar-b-que and permission for the fireworks display.

FIRE DEPARTMENT REPORT – Fire Chief Cummins informed the Board that the fire siren has out of service for about 2 weeks now. Superintendent Evans has contacted someone to come and look into repairs.

PUBLIC WORKS PROGRESS REPORT: **STREETS** – Daily grounds, property maintenance, snow removal of all village owned properties, plow/salt/sand State highways per contract, County roads per contract, Village Streets as needed, plow/salt as time allows, haul snow from parking lots, village police office, Fire hall, dead end streets, terraces and curb lines to allow room for next storm event, remove snow from bridges, load trucks and haul to Bldg 2, cold patch potholes a weather allows, chip brush/Christmas trees, repair drainage system in Village Park (collapsed due to tree roots), removed 45’ of concrete pipe w/45’ of PVC pipe, check/clean drainage ditches on Linwood Ave, Commerce Way, Oak St and Wyoming St, push off/clean up dump site at Bldg 2, service/repairs on Street Sweeper, jet sanitary sewer at 150 S Main, 87 N Main, storm sewers on Farman and Park streets, build storage area for PD at Bldg 2, service PD Tahoe and clean shop. **PARK** – Daily grounds maintenance, snow removal, clean & stock bathrooms and empty cans, daily building checks for cold weather related issues, clean & prep Legion Hall as needed for rental. Repairing walk-behind snow blower, trim trees in Park/chip brush, drainage repair/replaced 45’ of 12” concrete pipe w/45’ of PVC, removed large evergreen causing drainage system issues and gather materials to install new drywall ceiling in coat room at Legion Hall. **WATER DISTRIBUTION** - Daily checks as required, daily stake outs as required, contractors for RG&E calling in several stakeouts a day as they continue replacing gas mains within the Village, daily samples of NWD, finals read as requested, replace water meters scheduled, excavate/cut 6’ water valve on Industrial St allowing us to isolate work area when replacing main on Allen St and Tom has assisted with snow & ice removal when available. **GENERAL INFORMATION** – Seeking approval for the purchase of 2019 Freightliner medium duty dump truck. This purchase would replace a 2006 Ford dump truck. I have attached financial info and plan for payment. Seeking approval to attend a workshop hosted by Cornell Local Roads Program. Subject for workshop is Powers & Duties of Highway Officials. Location will

be in Livingston County. Reviewing/comparing proposals for design & engineering services to perform upgrades at WWTP. Awaiting estimates for generator upgrade at Fire Hall. WATER TREATMENT PLANT - Daily tests were performed and results recorded, generator tested successfully, under load, During semi-annual generator servicing by Key Power radiator was found to be leaking and in need of replacement, water is currently drawn from the creek intake, intake screen is cleaned off regularly as necessary, water was drawn from reservoir on 12<sup>th</sup>, 13<sup>th</sup>,15<sup>th</sup>,16<sup>th</sup>, 2<sup>nd</sup>-25<sup>th</sup> & 27<sup>th</sup>-29<sup>th</sup>, Steve continue alternating weekend distribution checks with Tom Uptegrove when on weekend checks at Water Plant, backwash lagoons drained and sampled on January 12<sup>th</sup>, 18<sup>th</sup>,23<sup>rd</sup> and28<sup>th</sup> since last report and Warsaw Fire Chief and Officers toured Water Plant Monday the 30<sup>th</sup>. WASTEWATER TREATMENT PLANT - Tests and maintenance as needed and required, WYCO dumped 32,000 gallons of septage and LM White dumped 2,000 gallons, drain from our building froze, unhook pipes from orf so building will drain, 1/12 – flooding from influent and from creek, water flooding pump room, streets built dam to help with flooding, cleaning up sludge from flooding out around digester and supernatant tank, office phone, fax and computer dead, power back-up has died, ordered new one, sewer jet secondary clarifiers tele-valves plugged from flooding, changing oil and belts on WW pumps from flooding , ping pong ball #10 came back from North side of East Court and Main from storm drain, 1/23 – Alarm from high flow keep this high flow under control, pour 8,000 gallons of sludge in bed #1, replace heater in back flow building (burned out), replace vent pipe on SP#1, rotted off, Key Power here for semi-annual generator maintenance and ALS Labs here for sampling for our first Mercury testing.

RESOLUTION #12 of 2018

FIRE DEPARTMENT MEMBERSHIP:

Motion made by Trustee Wagner

Seconded by Trustee Appleton

RESOLVED – That the following Fire Department membership be hereby approved:

Andrew Ferrin – Junior membership

CARRIED

RESOLUTION #13 of 2018

LEGION HALL USE:

Motion made by Trustee Wagner

Seconded by Trustee Appleton

RESOLVED – That the following requested use of the Legion Hall be hereby approved:

Wyo Co Women's Health – 10/13/18-Birth & Beyond Shower-waive fee

Leslie Wilkinson – 3/17/18 – birthday party

Courtney Swenson – 6/16/18 – graduation party w/alcohol

Michele Clark – 12/13,14,15/19 – wedding reception w/alcohol

Warsaw Fire Dept – 7/3/18 – chicken bar-b-que-waive fee

PAVILION:

Wyo Co YMCA – 6/22/18 – UPK graduation – waive fee

USE of PARK:

Warsaw Fire Dept – 4<sup>th</sup> of July celebration – July 2,3,4/2018

Parade – July 3, 2018 – 7:00 pm – Village Board to serve as judges

Fireworks – July 4, 2018 – 10:00 pm

CARRIED

BUILDING AND FIRE CODE ENFORCEMENT - 11 Fire Inspections submitted by Slocum

MEETINGS:

Budget Workshop – Tues 2/13 – 5:00 pm – Village Office

WWTP – Tues 2/13 – immediately following the budget workshop

Police Committee – Tues 2/20 – 6:45 pm – Fire Hall

**Board Meeting – Tues 2/20 – 7:30 pm – Fire Hall**

Fire Committee – Mon 2/26 – 6:00 pm - Fire Hall

RESOLUTION #14 of 2018

BUDGET APPROPRIATIONS:

Motion made by Trustee Appleton

Seconded by Trustee Gardner

RESOLVED – That the following requested budget appropriations be hereby approved:

Streets – Superintendent Workshop (A5110.400)	\$	50.00
Snow/Ice – road salt (A5142.400)		3,395.00
WasteWater – propane heater (G8130.400)		199.99

CARRIED

RESOLUTION #15 of 2018

BUDGET TRANSFER:

Motion made by Trustee Appleton

Seconded by Trustee Wagner

RESOLVED – That the following budget transfer be hereby approved:

FROM	TO	AMOUNT
A8560.100	A8560.400	\$2,320.00 – tree removal

CARRIED

RESOLUTION #16 of 2018

INSPECTORS OF ELECTION APPOINTMENT:

Motion made by Trustee Gardner  
Seconded by Trustee Appleton

RESOLVED – That the Village Board hereby appoints the following as Inspectors of Election for the 2015 Village Election which will be held on Tuesday, March 20, 2018 from 12:00 noon to 9:00 p.m. with compensation to be \$75.0 each: Elizabeth Finch, Caroline Appleby, Avis Wilcox and Cathy Purdy to act as Chairlady.

CARRIED

RESOLUTION #17 of 2018

LAW:

**VILLAGE OF WARSAW  
RESOLUTION**

Adopted: 5<sup>th</sup> day of February, 2018

The Village Board of the Village of Warsaw met at a regular Village Board Meeting at the Village Offices of the Village of Warsaw located at 15 South Main Street, Warsaw, New York on the 5th day of February 2018, commencing at 7:30 p.m., at which time and place the following members were:

Present: Mayor Robinson  
Trustee Appleton  
Trustee Gardner  
Trustee Wagner  
Absent: Trustee Marsh

**WHEREAS**, all Board Members, having due notice of said meeting, and that pursuant to Article 7, §104 of the Public Officers Law, said meeting was open to the general public and due and proper notice of the time and place whereof was given as required by law; and

**WHEREAS**, DiMatteo & Roach Attorneys at Law serves as Prosecutor for the Village of Warsaw, specifically Attorney David M. DiMatteo and Attorney David M. Roach; and

**WHEREAS**, DiMatteo & Roach Attorneys at Law has added a new Attorney to their Staff, Meaghan L. McGinnis and the Village Board of the Village of Warsaw wishes to approve her appointment as Prosecutor also on behalf of DiMatteo & Roach Attorneys at Law and the Village; and

**WHEREAS**, David M. DiMatteo and David M. Roach have assured the Board that they are confident in the abilities and skills of Meaghan L. McGinnis to serve as Prosecutor on behalf of DiMatteo & Roach Attorneys at Law and the Village; and

**WHEREAS**, that the Village Board of the Village of Warsaw feels it is in the best interests of the Village of Warsaw to approve the appointment of Meaghan L. McGinnis Esq. as prosecutor on behalf of DiMatteo & Roach Attorneys at Law and the Town; and

**NOW ON MOTION OF** Trustee Gardner, which has been duly seconded by Trustee Appleton, therefore, be it

**RESOLVED**, that the Village Board of the Village of Warsaw feels it is in the best interests of the Village of Warsaw to approve the appointment of Meaghan L. McGinnis Esq. as prosecutor on behalf of DiMatteo & Roach Attorneys at Law and the Village of Warsaw.

Ayes: 4

Nays: 0

Absent/Abstain: 1

Quorum Present: X Yes

CARRIED

RESOLUTION #18 of 2018

VILLAGE EMPLOYEES & BENEFITS:

Motion made by Trustee Marsh  
Seconded by Trustee Appleton

RESOLVED – That the following amendment for P/T employees hired after 1/1/2000 be hereby approved:

Category B part-time Village Office employees will be paid for holidays after completion of one year of employment.

CARRIED

RESOLUTION #19 of 2018

ELECTION: Voting Machine & Election Operations Agreement

Motion made by Trustee Gardner  
Seconded by Trustee Appleton

RESOLVED – That authorize Mayor Robinson to enter agreement with Wyoming County Board of Elections – Voting Machine and Election Operations effective February 1, 2018 and to expire January 31, 2021.

CARRIED

RESOLUTION #20 of 2018

STREETS: Purchase 2019 Freightliner

Motion made by Trustee Appleton  
Seconded by Trustee Gardner

RESOLVED – That hereby authorized Superintendent Evans to purchase 2019 Freightliner Medium Duty Dump Truck from Fleet Maintenance Inc.

CARRIED

RESOLUTION #21 of 2018

AUDIT AND PAY BILLS:

Motion made by Trustee Gardner  
Seconded by Trustee Wagner

RESOLVED – That the bills be allowed as read; that checks in payment thereof be issued, that Mayor Robinson be and hereby is authorized to sign General Abstract #17 in the amount of \$53,606.87, Water Abstract #17 in the amount of 3,855.13, Sewer Abstract #17 in the amount of \$5,833.28 and Village & Town of Warsaw Joint Abstract in the amount of \$294.35.

CARRIED

Moved and Seconded to adjourn at 8:03 p.m.

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Linda K Hoffmeister, Clerk