

REGULAR MEETING

January 15, 2018

PRESENT: Mayor Robinson, Trustees Appleton, Gardner and Marsh, Superintendent Evans and Clerk Hoffmeister

Trustee Wagner Absent

Others Present: Fire Chief Joe Cummins

Mayor Robinson presided.  
Meeting was open with a salute to the flag.

Minutes of the previous meeting of January 2, 2018 were approved as submitted by email.

LEGION HALL – Received request from Cooperative Extension for use of Legion Hall with no fee on Tuesday, June 5, 2018 to host “International Food & Fun Night”.

FIRE DEPARTMENT – Fire Chief Joe Cummins stated that he wanted to clarify some of the comments at the last meeting concerning emergency calls that are not responded to in timely manner. The Fire Department has been diligently pursuing ways to recruit and trying to get other organizations willing to offer assistance. All communities seem to have the same issues with no real answers. The board stated that they have no criticisms of the Fire Department.

PUBLIC WORKS PROGRESS REPORT: STREETS – Daily grounds, property maintenance, snow removal of all village owned properties, plow/salt/sand highways per contract, County roads per contract, Village streets as needed, haul snow from parking lots, police office, fire hall, dead end streets, terraces and curb lines to allow room for next snow event, remove snow from bridges, load trucks and haul to bldg 2, repair 6” water main break on W Buffalo at RR crossing, cold patch potholes as weather allows, service and install new tires on truck #285, chip Christmas trees, read water meters for billing, removed & store X-Mas decorations/holiday lighting and check all drainage systems prior to anticipated rain event and remove debris as needed. PARK – Daily grounds maintenance, snow removal, clean & stock bathrooms and empty cans, daily building checks for cold weather related issues, clean & prep Legion Hall as needed for rental and after daily routine in Village Park is complete, Tim gets involved where help is needed at that particular time. WATER DISTRIBUTION – Daily checks as required, daily stake outs as required, contractors for RG&E calling in several stakeouts a day as they continue replacing gas mains within the Village, daily samples of NWD, finals read as requested, replace water meters scheduled, repair 6” water main on W Buffalo St, replaced water meter at 4216 State Rte 19 due to freezing, replaced frost plate in new meter at 184 Liberty St, turned water off to 107 Jefferson St, read meters as scheduling for billing and Tom has assisted with snow & ice removal when available. WATER TREATMENT PLANT - WATER TREATMENT PLANT – Daily tests were performed and results recorded, generator tested successfully, under load, water is currently drawn from the creek intake, intake screen is cleaned off regularly as necessary, Steve continue alternating weekend distribution checks with Tom Uptegrove when on weekend checks at Water Plant, backwash lagoons drained and sampled on January 3<sup>rd</sup> and 8<sup>th</sup> since last report, windshield of Tahoe replaced and vehicle inspected by Ott’s, inspection of Water Plant by Andy Meyers of Wyoming County Dept of Health completed December 29, awaiting report and results from December 2017 annual finished water samples report: no new indications, good results and these results will be published in Annual Water Quality Report for 2017. WASTEWATER TREATMENT PLANT - Tests and maintenance as needed and required, WYCO dumped 16,000 gallons of septage, cleaning snow from around tanks and on cement tops, breaking ice from around secondary digester, it is frozen and can’t go up or down, insulating effluent sampler hose to keep it from freezing, putting screws in chemical storage room door, it has come apart at the top and sides, tighten link seal in pump room, to stop the leaking,

1/7/18 – worked two hours extra to break ice from bio-tower #2 it was froze and could not turn around, breaking ice from scum boxes and top of secondary clarifiers. The scraper arms were running on top of the fiberglass weirs, unplug tele-valve on secondary clarifier #1, using Donny’s propane heater to thaw out hydrant, submit Decembers NETDMR and our yearly Bio Solids report to the EPA and drains to our building are frozen and take off piping in orf to get them running.

RESOLUTION #8 of 2018

LEGION HALL USE:

Motion made by Trustee Gardner

Seconded by Trustee Appleton

RESOLVED – That the following requested use of the Legion Hall be hereby approved:

Wyo Co 4-H – 6/5/18 – International Food & Fun Night – waive fee

Jessica Wahr – 4/14/18 – anniversary party w/alcohol

Dakota Bisson – 6/30/18 – family party w/alcohol

Jeremy Krawczyk – 8/17,18/18 – reception w/alcohol

Lorie Allbright – 9/28,29/18 – “Sweet 16” party w/fireworks-pending approval from Code Enforcement

CARRIED

TREASURER – Proof of collateral for the month of December 2017 was submitted and ordered filed.

MEETINGS:

Budget Workshop – Mon 1/29 – 5:00 pm – Village Office

WWTP Committee – Mon 1/29 – immediately following budget meeting

Police Committee – Tues 2/20 – 6:45 pm – Fire Hall

Board Meeting – **Tues 2/20 – 7:30 pm – Fire Hall**

RESOLUTION #9 of 2018

BUDGET APPROPRIATIONS:

Motion made by Trustee Appleton

Seconded by Trustee Marsh

RESOLVED – That the following requested budget appropriations be hereby approved:

Snow/Ice – ice melter (A5142.400) \$ 430.61

Snow/Ice – Road Sand (A5142.400) 1035.00

Snow/Ice – Road Salt (A5142.400) 2425.00

Supply/Pumping – Service Agreement (F8320.400) 715.00

Water Plant – membership/conference (F8330.400) 35.00

Water Dist – Membership/Conference (F8340.400) 70.00

Park – Phase II-Playgrounds (A7140.400) 3328.60

CARRIED

RESOLUTION #10 of 2018

BUDGET TRANSFERS:

Motion made by Trustee Appleton  
Seconded by Trustee Marsh

RESOLVED – That the following budget transfers be hereby approved:

FROM	TO	AMOUNT
A3501	A5110.400	\$17,300.00
A3501	A5110.400	14,100.00

CARRIED

Trustee Marsh requested to be excused from next regular meeting of February 5, 2018 due to vacation.

RESOLUTION #11 of 2018

AUDIT AND PAY BILLS:

Motion made by Trustee Gardner  
Seconded by Trustee Appleton

RESOLVED – That the bills be allowed as read; that checks in payment thereof be issued, that Mayor Robinson be and hereby is authorized to sign General Abstract #16 in the amount of \$62,146.19, Water Abstract #16 in the amount of 32,026.60 and Sewer Abstract #16 in the amount of \$3,160.82.

CARRIED

Moved and Seconded to adjourn at 8:25 p.m.

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Linda K Hoffmeister, Clerk