

## REGULAR MEETING

January 2, 2018

PRESENT: Mayor Robinson, Trustees Appleton, Gardner and Marsh , Chief of Police Hoffmeister, Superintendent Evans and Clerk Hoffmeister

Trustee Wagner excused

Others Present: Natalie Muster from the Country Courier and Marcia Rease

Mayor Robinson presided.

Meeting was open with a salute to the flag.

Minutes of the previous meeting of December 18, 2017 were approved as submitted by email.

Marcia Rease addressed the Board with concerns of response time and lack of personnel for emergency calls. Mayor Robinson informed Marcia that about 2 years ago the Wyoming County Village Association formed a committee to discuss these same concerns. The Village Association had contact with County Emergency Personnel and Dept of Health. The Mayor has not heard anything further. Trustee Gardner stated that respond time is 10 minutes then the call goes to mutual aid. All calls must be answered, however they are answered as they come in not by priority case. Not enough people are not available to respond and many cannot leave their job to respond.

Received notification from Municipal Solutions Inc to meet requirement by rule under the federal Dodd Frank Act of protections offered by the SEC and the MSRB.

TAXATION-ASSESSMENT – Office of State Comptroller announced that the Allowable Growth Factor will be 2%. Due to fact that pursuant to the tax cap law, the allowable levy growth factor is 2% or the CPI, whichever is less. The CPI is currently 2.13%. The “2% tax cap” has been below 2% since 2014.

WYOMING COUNTY VILLAGE ASSOCIATION - Received invitation to Village Association Dinner hosted by Village of Gainesville to be held at the Grateful Grill on Wednesday, January 17, 2018. Reservations need to be to the clerk by Monday January 8, 2018.

POLICE DEPARTMENT REPORT: The Chief reported that enforcement has been good. Record of 65 DUI's this past year. The officers participated in a second Shop w/Cop event at WalMart.

PUBLIC WORKS PROGRESS REPORT: **STREETS** – Daily grounds, property maintenance, snow removal of all village owned properties, Plow/salt/sand State Highway 19 & 20A per contract, county roads per contract, village streets, sidewalks & parking lots on 12/15,17,21 & 26,haul snow from parking lots, Village Police office, Fire Hall & dead end streets to allow room for next snow event, Wyo Co Highway Dept assisted with trucks & equipment larger than ours to remove massive snow pile from our West Municipal Parking lot, remove snow from bridges, load trucks and haul to Bldg 2, remove snow piled on sidewalks & clean up curb lines on Main St & W Buffalo St within the business district to reestablish the parking lane, made minor repairs to the plow wing on Truck 286, made minor electrical repairs to Truck 288, disassemble old water meters, repair water main break on N Maple Extension, repair heat unit at Fire Hall, jet sanitary lateral at 84 N Main St on 12/20, installed new wall pack lighting on front of Fire Hall and assist NYSDOT removing a tree that fell partially blocking Rte 20A. **PARK** – Daily grounds maintenance, snow removal, clean & stock bathrooms and empty trash cans, daily building checks for cold weather related issues, clean & prep Legion Hall as needed for rental, after daily routine in Village Park is complete, Tim gets involved where help is needed at that particular time. **WATER DISTRIBUTION** – Daily checks as required, daily stake outs as requested, contractors for RG&E calling in several stake-outs a day as they continue replacing gas mains within the village, daily samples of NWD, final reads as requested, distributed meter replacement notices, replace water meters as scheduled, made temporary repair to water service to 450 N Main St, new service will have to be installed when weather permits, read meter books A & B(remaining old meters) for billing, Tom has assisted with snow & ice removal when available. **GENERAL INFORMATION/REQUESTS:** Request to schedule a committee meeting to discuss the engineering proposal for upgrades at out WWTP presented by Clark Patterson Lee. Request to schedule a committee meeting to discuss options to replace a small dump truck used in our streets department. **WATER TREATMENT PLANT** – Daily tests were performed and results recorded, generator tested successfully, under load, water is currently drawn from the creek intake, intake screen is cleaned off regularly as necessary, Note: Safety platform installed over

water intake screen: will aid cleaning and ice removal as needed and protect operator from falling during the process, Steve continue alternating weekend distribution checks with Tom Uptegrove when on weekend checks at Water Plant, backwash lagoons drained and sampled on December 17<sup>th</sup>, 20<sup>th</sup> and 25<sup>th</sup> since last report, Water Plant Emergency Response Plan and Vulnerability Self-Assessment completed and submitted to DOH, Annual water sampling at Water Plant entry point to distribution system completed as dictated by DOH and getting ready for a walk-through inspection of Water Plant/Headwaters by Andy Meyers of Wyo Co DOH, sometime this fall (not scheduled). WASTEWATERR TREATMENT PLANT - Tests and maintenance as needed and required, WYCO dumped 8,000 gallons of septage, pour 8,000 gallons in bed #5, install new overflow screen on digester, clean snow from around clarifiers and on the tops for hosing, install new GFI receptacle in influent building, we have one frozen hydrant by primary clarifiers, have to replace when the weather gets better.

RESOLUTION #1 of 2018

LEGION HALL USE:

Motion made by Trustee Appleton  
Seconded by Trustee Marsh

RESOLVED – That the following requested use of the Legion Hall be hereby approved:

Susan Royce – 6/23/18 – Graduation party w/alcohol

CARRIED

BUILDING AND FIRE CODE ENFORCEMENT: 8 Fire Inspections submitted by Slocum.

MEETINGS:

Streets/WWTP – Mon 1/8 – 7:30 pm – Village Office  
Contracts – Mon 1/8 – 7:00 pm – Village Office  
Police Committee – Mon 1/15 – 6:45 pm – Fire Hall  
Fire Committee – Mon 1/29 – 6:00 pm - Fire Hall  
Budget Committee – TBD

RESOLUTION #2 of 2018

BUDGET APPROPRIATIONS:

Motion made by Trustee Marsh  
Seconded by Trustee Appleton

RESOLVED – That the following requested budget appropriation be hereby approved:

WasteWater – Hydrant (G8130.400)                      \$560.00

CARRIED

RESOLUTION #3 OF 2018

TAXATION-ASSESSMENT /TAX ROLLS:

Motion made by Trustee Gardner  
Seconded by Trustee Appleton

RESOLVED – That Wyoming County Real Property Tax Service is hereby authorized to produce tax roll and bills for the Village of Warsaw at a fee of \$1.10 per parcel for the tax year 2018-19.

CARRIED

RESOLUTION #4 of 2018

VILLAGE ELECTION:

Motion made by Trustee Marsh  
Seconded by Trustee Appleton

RESOLVED – That there shall be one polling place and voting for the forthcoming Village Election which will be held on Tuesday, March 20, 2018 will be conducted at the Fire Hall on East Buffalo Street from 12:00 noon until 9:00 p.m.

CARRIED

RESOLUTION #5 of 2018

BAN: 2018 Ford Explorer

Motion made by Trustee Gardner  
Seconded by Trustee Appleton

The following Resolution was adopted by the Village Board of the Village of Warsaw on the 2<sup>nd</sup> day of January, 2018.

**BE IT RESOLVED**, that the Village Board of the Village of Warsaw hereby authorizes the financing of a Bond Anticipation Note used for a 2018 Ford Explorer “Police Interceptor”; and

**BE IT FURTHER RESOLVED** that the above-mentioned note is being financed by the issuance of a Bond Anticipation Note, known as Bond Anticipation Note No. 2 of 2018 for \$20,000.00; and

**AND IT IS FURTHER RESOLVED** that the Mayor of the Village of Warsaw authorized the issuance of the bond anticipation note.

This Resolution to take effect immediately.

CARRIED

RESOLUTION #6 of 2018

BUDGET TRANSFER:

Motion made by Trustee Marsh  
Seconded by Trustee Appleton

RESOLVED – That request from Fire Chief Joseph Cummins the following budget transfer be hereby approved:

FROM	TO	AMOUNT
A3089	A3410.400	\$27,000.00 Grant funds

CARRIED

Trustee Appleton wished everyone a Happy & Healthy New Year!

RESOLUTION #7 of 2018

AUDIT AND PAY BILLS:

Motion made by Trustee Garnder  
Seconded by Trustee Marsh

RESOLVED – That the bills be allowed as read; that checks in payment thereof be issued, that Mayor Robinson be and hereby is authorized to sign General Abstract #15 in the amount of \$70,758.58, Water Abstract #15 in the amount of 9,226.64 and Sewer Abstract #1 in the amount of \$8,336.13.

CARRIED

Trustee Appleton wished everyone a Happy & Healthy New Year!

Moved and Seconded to adjourn at 8:09 p.m.

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Linda K Hoffmeister, Clerk