

VILLAGE OF WARSAW

APPLICATION FOR USE OF PARK BUILDINGS OR GROUNDS

NAME _____

ADDRESS _____

Phone Number _____

Today's Date _____

Building or Venue _____ Legion Hall _____ Picnic Pavilion _____ Ball Field

Date(s) requested _____

Proposed Use _____

Approximate number of people to attend _____

This Function will be _____ Open to the Public
 _____ Private

_____ I would like to serve alcoholic beverages at this function and I request permission form the Village Board to do so

I am familiar with the rules for the use of this facility and I agree to abide by these rules

Signature _____

FEES

1. Legion Hall:

	Security Deposit (1,2)	Rental	Additional Day(s) (before)	Additional Day(after)
Village Resident	100.00	250.00	100.00	100.00
Non-Resident	100.00	350.00	100.00	100.00
Not for Profit (4/1-9/30)	no fee			
Not for Profit (10/1-3/30)	\$30.00 heating surcharge per day			

- 1. Non-Refundable if applicant cancels**
- 2. Fully Refundable if conditions of rental are complied with.**

2.Picnic Pavilion:

Village Resident - Applications received from Jan 1 \$10.00
 Non-Village Resident – Applications received from April 1 \$15.00

RULES:

- 1. Decorations – Do NOT use staples or nails for hanging decorations. MAY USE tacks, wire, tape or string at it ALL must be REMOVED.**
- 2. Clean up (MUST BE COMPLETED on LAST day of Rental) – Pick up all tables and chairs and put in proper place. Sweep floors. Clean stove top, counters and kitchen sinks.**
- 3. Key MUST BE RETURNED by NOON of the first business day following the last day of use.**

