

# VILLAGE OF WARSAW

15 S. Main St.; PO Box 49

Warsaw, New York 14569

Telephone: (585) 786-2120

Fax: (585) 786-5860

## **PUBLIC WORKS SUPERINTENDENT (VILLAGE OF WARSAW)**

### **DISTINGUISHING FEATURES OF THE CLASS:**

This is an important supervisory and administrative work involving responsibility for construction and maintenance of streets, curbs and sidewalks, central garages, parking lots, storm and sanitary sewers, water distribution lines, flood control projects, parks, pools and playgrounds, and for the collection and disposition of garbage, trash and rubbish. In addition, the Public Works Superintendent is responsible for the following municipal services or activities: water treatment; sewage treatment; repair and maintenance of traffic control devices (signs); removal, planting and care of shade trees. Work is performed under the general direction of the Mayor and Village Board, allowing wide leeway for the exercise of independent judgement. Supervision is exercised over all employees of the Public Works Department.

### **REQUIRED KNOWLEDGES, SKILLS AND ABILITIES:**

Thorough knowledge of the principles, practices and equipment used in the construction and maintenance of streets, sidewalks, curbing, storm and sanitary sewers, water distribution lines, and related public works activities; good knowledge of the principles and procedures involved in the operation of a village public works department; ability to supervise and coordinate the work of subordinates; ability to work from plans, specifications and blueprints; certification of good physical condition.

Thorough knowledge of the practices and equipment required in the operation and maintenance of a Type B Sewage Treatment Plant with facilities for chemical precipitation, sludge vacuum filtration, sludge incineration, separate sludge digestion, or any other biological oxidation process other than the activated sludge and the stabilization or oxidation pond process; good knowledge of the operations of a modern sewage treatment plant; good knowledge of the principles and application of physics, chemistry and bacteriology as applied to sewage treatment and disposal; ability to supervise the operation and repair of pumps, valves, and related mechanical and electrical equipment; ability to make routine laboratory and field tests for control of plant operations.

Thorough knowledge of the practices used and equipment required in the operation and maintenance of a Type A Water Treatment Plant containing facilities for filtration with pre-treatment or a chemical softening process; good knowledge of the operations of a modern water treatment plant; good knowledge of the principles and applications of physics, chemistry and bacteriology as they relate to water purification.

Thorough understanding of and ability to perform basic computer skills.

Thorough ability to manage and maintain departmental budgetary requirements, needs and requests.

**ACCEPTABLE EXPERIENCE AND TRAINING:**

Completion of a four year college degree in the fields of engineering, chemistry, biochemistry, physics, natural sciences or environmental sciences plus one year experience in a supervisory capacity in activities in or similar to public works activities of a village **OR** completion of a two year degree in the same fields with a minimum of three years experience in supervisory capacity **OR** any equivalent combination of experience or training.

Eligibility for a Grade III-B Sewage Plant Operators' certificate issued under provisions of the New York State Sanitary Code.

Eligibility for a Grade II-A Water Treatment Plant Operators' certificate issued under the provisions of the New York State Sanitary Code.