

REGULAR MEETING

November 19, 2007

PRESENT: Mayor Treutlein, Trustees Appleton, Hollister and Robinson, Building Inspector Williams, Superintendent Stearns and Clerk Hoffmeister
Trustee Benedict excused – vacation

Others Present: Alan Bliss from Wyoming County Community Action and Becky Ryan

Mayor Treutlein presided.

Meeting was opened with a salute to the flag.

Minutes of previous meeting of November 5, 2007 were approved as submitted by photocopy.

Alan Bliss addressed the Board regarding the submission of a grant application to have natural gas provided for the Industrial Park. Community Action is not able to apply since the Village of Warsaw owns the property. Alan stated that he would act as administrator for the Village and process the grant application, any advertising needed and send out information for bidding. The grant is not matching fund, therefore there would be no cost to the Village. Alan stated that the fee for administration would be 20% and that can be incorporated in the grant. Superintendent Stearns asked if the Village could be involved with the project to have input on various aspects such as layout and potential for the future. Alan stated that the Village would definitely be involved and feels that RG&E would need assistance from the Village also. Alan asked the Board to pass a Resolution as soon as possible if they want him to move forward with the application. The deadline to submit the application is December 20, 2007. The Resolution would need to authorize the filing of the application, an official to sign all documents necessary for the grant and designate Community Action responsible for submission of the grant application. Alan thanked the Board for their time.

VILLAGE EMPLOYEES AND BENEFITS: Received a letter from New York State Retirement stating that if the Village wishes to pay the annual payment prior to December 15, 2007, they may pay a discounted amount.

POLICE DEPARTMENT PERSONNEL- Received a letter from the Warsaw Police Benevolent Association grieving on behalf of Officer Kevin Klump and the unofficial decision that he would not be paid for unused vacation time upon his resignation.

The Board discussed the issue of unused vacation time and noted that no past employees have been compensated for unused vacation time. The Board was in agreement that Officer Klump would not be compensated. Mayor Treutlein will draft letter to Police Benevolent Association with decision.

SIDEWALKS – Sent letter to Stephanie Britton in regard to having her sidewalks replaced. To receive assistance from the Village, they would need to participate in the matching funds program when offered.

BUILDING PERMITS – The following building permit applications were submitted by Building Inspector Williams:

Gary Burley – 440 N Main St – demolition
Mucher Erectors – 39 Duncan St – addition
Kenneth Page – 67 Liberty St – Alterations
Patricia Prusak – 129 Jefferson St – Storage bldg
United Church- 22 N Main St – alterations
Whitney East – 35 Culver Ave – new bldg
C o C Issued:
Martin Smith – 1129 W Buffalo St – wood stove
C of O Issued:
Carmichael & Reed – 55 S Main St

Zoning Board of Appeals held a public hearing on November 15, 2007 for Salon and Spa at 220 N Main St. No decision at this time.

PUBLIC WORKS PROGRESS REPORT – STREETS – Plows, wings and sanders have been mounted on Trucks 282 & 286, chipped brush, picked up leaves throughout the Village, swept streets with the Johnston sweeper, excavated for water leak on Brooklyn St, excavated for a water main break on Culver Ave, excavated for installation for a fire hydrant at the Industrial Park, equipment maintenance as needed, hanging Christmas decorations in the business district, built and installed storage shelves at the Village Office and backfilled the shoulder along Culver Ave by the Warsaw Greenhouse. WATER DISTRIBUTION – Daily checks and stakeouts, final readings as needed, read Industrial meters, installed a new hydrant on Culver Ave, flushing hydrants, shut off water at 59 Park St and the school sports building, turned water on and installed a meter at 184 Liberty St and 54 Butternut St, repaired water service leak at 56 Brooklyn St, repaired water main break at 11 Culver Ave, checked reading at 460 N Main St, found a leak in the plumbing, replaced wire to remote reader at 60 W Court St, replaced a broken meter at 220 W Buffalo St and lowered the curb box at 28 Empire St. WASTEWATER FACILITY – Daily tests and maintenance, monthly samples and reports, WYCO discharged 14,000 gallons of septage to the WWTF, cleaned drying beds and dried sludge hauled by Dickson. PARK – Cleaned Legion Hall as needed, raking and hauling leaves, installed the plow frame on Truck 284, painting benches for the softball field and winterized the bathrooms on the hill. INFORMATION – October 29, 2007 completed the Snow and Ice Operational Plan for New York State Department of Transportation. Completed the reimbursement request form for chips. The amount the Village is to receive is \$56,067.79. November 9, 2007 completed the Annual Certificate of Local Highway Mileage, 12.56 centerline miles. November 15, 2007 sent a letter to Wyoming County Health Department concerning required actions as a result of the inspection on

May 22nd and 30th, 2007. November 14, 2007 Chip Benedict and I Met with Kyle Melious of NYSEG concerning tree trimming done in the Village of Warsaw. We observed trees located on Liberty Street by the Village Park and on Brooklyn Street at Bill Santora's residence. Kyle explained why trees were trimmed and that grants are available through NYSEG for low growing trees to be planted under wires. He will be in contact with me concerning the Tree Grant Program. Installed a new fire hydrant at the Industrial Park. It now is within the required distance of 400', 246' to the rear south corner and 262' to the rear north corner. WATER TREATMENT PLANT – Daily tests were performed and all results recorded, daily maintenance was performed and adjustments made as needed, power generator testing successfully, still drawing raw water directly from Headwaters, continue to work on updating our Emergency Plan Book for the Plant, finished replacing all the chlorine feed lines with schedule 80 pipe, installed panic hardware on the fluoride and chlorine room doors, prepared our John Deere tractor for winter duty, removed mowing deck and installed plow blade, made repairs to the fluoride room space heater, removed all unused wiring and piping in the basement and installed an emergency shower in the sedimentation room.

RESOLUTION #169 of 2007

VILLAGE PROPERTY: Surplus equipment bids

Motion made by Mayor Treutlein
Seconded by Trustee Robinson

RESOLVED – That the following bids be hereby accepted:

1977 Dodge 4x4-3/4 ton:	
Wayne Schuster	\$ 175.00
1987 GMC ½ ton:	
Karson's Auto & Truck Recycling	\$ 156.79
1993 Ford 4x4-1/2 ton:	
Wayne Schuster	\$ 350.00
Various hand tools:	
Karson's Auto & Truck Recycling	\$ 21.60

FURTHER RESOLVED – The following bids were hereby rejected:

Triumph Hydraulic Clipper	\$ 21.60
Hydraulic Pipe Cutter	21.60

CARRIED

TREASURER: Proof of collateral for the month of October 2007 was submitted and ordered filed.

MEETINGS:

Budget Committee – Mon 11/26 – Village Office 4:00 pm
Fire Committee – Mon 11/26-Village Office 6:00 pm
Police Committee – Thurs 11/29 – Village Office 4:00 pm

RESOLUTION #170 of 2007

BUDGET APPROPRIATIONS:

Motion made by Trustee Appleton
Seconded by Trustee Hollister

RESOLVED – That the following requested budget appropriations be hereby approved:

Streets – tires for 2006 Chevy (A5110.400)	\$ 456.88
Sweeper – front tires (A8170.400)	521.52
Water Distribution – restock parts (F8340.400)	305.12
Water Distribution - fire hydrant (F8340.400) Ind Park	2,676.75
Water Distribution - fire hydrant (F8340.400) New hotel	1,245.75
Water Plant – panic bar (F8330.400)	236.00
Water Plant – panic bar (F8330.400)	371.50

CARRIED

RESOLUTION #171 of 2007

VILLAGE EMPLOYEES AND BENEFITS: EAP contract renewal

Motion made by Trustee Robinson
Seconded by Trustee Appleton

RESOLVED – That annual contract renewal for the Employee Assistance Program for the period of December 1, 2007 through November 30, 2008 be hereby approved.

CARRIED

RESOLUTION #172 of 2007

ZONING BOARD OF APPEALS:

Motion made by Mayor Treutlein
Seconded by Trustee Robinson

RESOLVED – That appointment of MaryAnn Moore to fill seat vacated by Paul Martin on Zoning Board of Appeals be hereby approved.

CARRIED

RESOLUTION #173 of 2007

GRANT: Provide Natural Gas in Industrial Park

Motion made by Trustee Robinson
Seconded by Trustee Hollister

RESOLVED – That authorize Community Action to act as administrator to submit application, supporting paperwork, advertising and oversee bid and construction process for fee of 20% of grant to be incorporated in the grant be hereby approved.

FURTHER RESOLVED – That authorize Superintendent Stearns to be incorporated with the planning and engineering phases of the project and Trustee Appleton will act as liaison for the Village of Warsaw and Mayor Treutlein will authorize all documents.

CARRIED

Becky Ryan informed the Village Board that SUNY Geneseo is hosting students that will present their impressions of Warsaw at the Wells Building, Room 26 at 4:30 pm on Thursday, December 13, 2007. All members of the Village Board are welcome.

This year's Historic Warsaw Alive festival will be held on July 18, 19 and 20, 2008 and would like to have a parade on Saturday with horse drawn wagons and patrons in Civil War costumes to be held at 10:00 am on Main Street.

RESOLUTION #174 of 2007

AUDIT AND PAY BILLS:

Motion made by Trustee Robinson
Seconded by Trustee Appleton

RESOLVED – That the bills be allowed as read; that checks in payment thereof be issued; that Mayor Treutlein be and hereby is authorized to sign General Abstract #12 in the amount of \$35,100.24, Water Abstract #12 in the amount of \$13,947.16 and Sewer Abstract #12 in the amount of \$4,784.24.

CARRIED

Moved and Seconded to adjourn at 8:23 p.m.

Linda K Hoffmeister, Clerk