

REGULAR MEETING

January 21, 2008

PRESENT: Mayor Treutlein Trustees Appleton, Benedict, Hollister and Robinson,
Building Inspector Williams, Superintendent Stearns and Clerk Hoffmeister

Others Present: Becky Ryan, Trisha Morris-Kapinski, GeorgeAnn Almeter, and Suzenne
Miller

Mayor Treutlein presided.

Meeting was opened with a salute to the flag.

Minutes of previous meeting of January 7, 2008 were approved as submitted by photocopy.

GeorgeAnn Almeter informed the Board that the Historic Warsaw Alive festival would be held on July 18, 19 and 20, 2008. Most events will be same as last year with the addition of a parade. Asked permission for restaurants to serve foods on the sidewalks and have Park benches placed for seating. Asked about the parking status on Liberty Street and the Mayor stated that the two hour limit is not included on weekends. Trustee Appleton asked if they were going to need the Park this year for the horse and wagon. GeorgeAnn stated that they have an alternate place, which is Zeches lot.

Becky Ryan gave an update on the Main Street grant project. She announced the recipients and the amounts. One of the applicants seemed interested at first and has since changed their mind. The property is located at 94 N Main St and Becky stated that she feels it is in real need of repair and has asked the Board if they might help in changing their mind about the grant. There are questions about the building and violations that may need to be addressed. Will check on status. Becky distributed a list of documentation needed by applicants wishing to obtain grant monies.

TV CABLE – Received a letter from Time Warner Cable regarding possible network changes. Renewals and extension of agreements are due and do not foresee any real problems in obtaining them.

Received a letter from John and Christa Milillo of 7 Purdy Avenue regarding drainage issues from the Harenton Hotel project.

Received a letter from Gray Certified Public Accounting requesting to submit a proposal for year-end closing services and financial statement preparation.

PLANNING BOARD – Received letter of resignation from Gordon Link as member of the Village of Warsaw Planning Board effective immediately.

BUILDING PERMITS – The following building permit applications were submitted as approved by Building Inspector Williams:

Scott Treutlein – 121 S Main St – sign
Diane Horn – 10 Mt View Ave – carport

Distributed minutes of regular meeting of Planning Board held on Monday, January 7, 2008.

Al Taylor had been ordered by court to clean up property within 30 days and that has expired. Will contact Attorney on how to proceed.

PUBLIC WORKS PROGRESS REPORT – STREETS – Snow removal as needed, Christmas tree decorations taken down, chipped brush, painting at the Village Office, checked the sanitary sewer at 29 Jackson St, okay, excavated for a water leak on Linwood Ave, swept streets, cut a tree down on State St, cut down several trees on Summit Ave, replaced alternator on truck 281A and replaced broken driver side windshield on truck 281A. WATER DISTRIBUTION – Daily checks and stakeouts, final meter readings as needed, read Town NWD meters, shut off water at 36 West Buffalo Street, repaired 6” main break at 249 Linwood Ave, replaced frozen meter at 240 Summit Ave, replaced broken curb box at 105 W Buffalo St, sent annual letters for backflow device testing, turned water on at new Daycare Facility located in the Industrial Park, flushed hydrants behind Fred Heller on Mt View and checked meter readings at 211 N Main St, reading okay. WASTEWATER FACILITY – Daily checks and maintenance, monthly samples and reports, WYCO discharged 14,000 gallons of septage and sludge disposed of for 2007 was 48.43 tons. PARK – Cleaned Legion Hall as needed, scraping and painting Merry-Go-Round, scraped and painted grills, cleaned and opened drains at the tennis court, installed emergency light in the Legion Hall, drained water from Beardsley Pool, built and painted new barricades, equipment maintenance as needed and snow removal as needed. INFORMATION - Cyncon has dismantled the Holder tractor and ordered parts needed to make repairs. Delivery of parts could take 2 to 3 weeks. I have spoken with Suzenne Miller concerning the Safe Routes to School Program. School Superintendent, Mr McGowan, has yet to contact the Village Office. WATER TREATMENT PLANT – Daily tests were performed and results recorded, daily maintenance performed and adjustments made as needed, power generator is testing successfully, still drawing water directly from the Reservoir, made repairs to a chlorination feed line, flagpole was blown down in the recent wind storm, removed it, made repairs and reinstalled it, began working on our O & M Manual as requested by Health Dept, Dick Prusak is installing some stainless steel angle iron to make a bracket for a deck in the clearwell and finished installing the last valve stand in the sedimentation room.

Suzenne Miller and Superintendent, McGowan are meeting tomorrow to discuss the Safe Routes to School project. Trustee Robinson stated that everything would probably have to be approved by School Board even if Mr McGowan is in agreement. Suzenne mentioned that everyone will need to get involved and should set up committees as soon as possible since the deadline is April 1st. The Mayor stated that they would discuss it at Police Committee to get Police involved. Trustee Appleton suggested placing info on the website. Suzenne will keep the Village informed.

RESOLUTION #9 of 2008

LEGION HALL USE:

Motion made by Trustee Benedict
Seconded by Trustee Hollister

RESOLVED – That the following requested use of the Legion Hall be hereby approved:

Dennis Halstead – 9/6/08 – wedding w/alcohol
Barbara Upright – 9/13/08 – CSEA meeting/steak roast w/alcohol
Jack Marsh – 9/27/08 – wedding reception w/alcohol
Wyoming County 4-H – annual leaders banquet - \$30.00 heating surcharge

CARRIED

TREASURER – Proof of collateral for the month of December 2007 was submitted and ordered filed.

MEETINGS:

Fire Committee – Monday 1/28 – Village Office 6:00 pm
Police Committee – Thursday 1/31 Village Office 4:00 pm

TIMETABLE FOR BUDGET 2008-09

Jan 21	Present Timetable to the Board of Trustees
Feb 15	Submit Special purchase requests to Superintendent
Mar 13	Reports from committees to Budget Officer
Mar 14	Tentative Budget to be filed with Village Clerk
Mar 17	Tentative Budget to be distributed to the Board of Trustees
Mar 18	Budget Meeting/Workshop (4:30 - Village Offices)
Apr 7	Public Hearing on Budget
Apr 21	Amendments to budget by Trustees Budget Adoption vote

RESOLUTION #10 of 2008

BUDGET APPROPRIATIONS:

Motion made by Trustee Appleton
Seconded by Trustee Robinson

RESOLVED – That the following requested budget appropriations be hereby approved:

Streets – Sander repairs (A5110.400)	\$ 303.31
Refuse – Tire disposal (A8160.400)	295.00
Water Supply/Pumping – yearly inspection (F8320.400)	430.00
Water Distribution – meters (F8340.400)	493.00
Waste Water - electrical circuit board (G8130.400)	282.75
Waste Water – truck parts (G8130.400)	364.00
Filter Plant – calibrate meters (F8330.400)	900.00
Filter Plant – carbon (F8330.400) – 4 installments every 6 months	3,100.00

CARRIED

RESOLUTION #11 of 2008

PLANNING BOARD:

Motion made by Mayor Moran
Seconded by Trustee Hollister

RESOLVED – That resignation of Gordon Link as Village of Warsaw Planning Board member effective immediately be hereby accepted.

CARRIED

DRAINAGE – Discussed the drainage issue at the Harenton Hotel project. When Mr Hare was notified of the problem, he placed baled hay to help divert the water. Superintendent Stearns stated that the water was an issue throughout the Village at that time. He feels that when the project is complete, the drainage should not be a problem. Paving the parking lot and installing curbs should correct the problem.

RESOLUTION #12 of 2008

AUDIT AND PAY BILLS:

Motion made by Trustee Robinson
Seconded by Trustee Appleton

RESOLVED – That the bills be allowed as read; that checks in payment thereof be issued; that Mayor Treutlein be and hereby is authorized to sign General Abstract #16 in the amount of \$29,003.43, Water Abstract #16 in the amount of \$25,453.64 and Sewer Abstract #16 in the amount of \$1,479.77.

CARRIED

Becky Ryan stated that she has a video of the Village of Warsaw titled Historic Views of Warsaw and anyone interested may borrow it or they may purchase them for \$20.00.

Moved and Seconded to adjourn at 8:10 p.m.

Linda K Hoffmeister, Clerk