

## REGULAR MEETING

December 3, 2007

PRESENT: Mayor Treutlein, Trustees Appleton, Benedict, Hollister and Robinson, Building Inspector Williams, Superintendent Stearns and Clerk Hoffmeister

Mayor Treutlein presided.

Meeting was opened with a salute to the flag.

Minutes of previous meeting of November 19, 2007 were approved as submitted by photocopy.

LEGION HALL USE – Received a letter from Warsaw Central School Student Council requesting the use of the Legion Hall on Saturday, December 22, 2007 to host a Community Christmas Party. Asked if fee for use of Legion Hall could be waived since all proceeds and donations are distributed to local groups and families.

POLICE DEPARTMENT – Sent a letter to the Police Benevolent Association to inform them that their grievance for Kevin Klump has been denied.

BUILDING PERMITS – The following building permit application was submitted as approved by Building Inspector Williams:

James Roggow-151 N Maple St – solid fuel stove

Distributed list of Fire Inspections due for December 2007

PUBLIC WORKS PROGRESS REPORT – STREETS – Swept streets, hung Christmas decorations, replaced starter on truck 284, sanitary sewer checks, all okay, picked up leaves, checked all storm drains, cleaned the drainage ditch behind the Legion Hall, scrap metal and white goods are being hauled away by Arnold's Scrap Processors and constructed shelves at the Village Office for the Court System. PARK – Cleaned Legion Hall and Dale is off work for 2 weeks due to illness. WATER DISTRIBUTION - Daily checks and stakeouts, final readings as needed, shut water off at 420 N Main St, 3535 N Main St and 425 N Main, turned water on and set meters at 23 Orchard St and the Wyoming County Records building, checked meter readings at 184 N Main St and 5320 Keeney Rd for high usage, toilet and yard hydrant were leaking, opened the Park for past 2 weeks, changed the oil and greased the 2007 Chevy Pickup, set meter at 50 Grove St, Apt 3 and shut water off for non payment. WASTE WATER FACILITY- Daily tests and maintenance, monthly samples and reports, Dickson hauled 17.59 tons of dried sludge, drew off 4,000 gallons of sludge to the drying beds, rototilled the drying beds and drained and cleaned sludge from the digester. INFORMATION – I would like to schedule a committee meeting to discuss the purchase of a Mechanical Bar Screen for the WWTP.

WATER TREATMENT PLANT – Daily tests were performed and all results recorded, daily maintenance was performed and adjustments were made as needed, power generator is testing successfully on a weekly basis, still drawing raw water directly from the Headwaters, continue to work on updating our Emergency Plan Book for the Plant, made repairs to the flocculation mixer, received an order of chlorine gas, fluoride from Univar and PCH180 coagulant from Holland Co, Serviced the power generator, checked the antifreeze and added 1 quart of motor oil and installed Panic Hardware on our main entrance door.

RESOLUTION #175 of 2007

WASTEWATER TREATMENT PLANT: Bid specs

Motion made by Mayor Treutlein  
Seconded by Trustee Hollister

RESOLVED – That permission for Superintendent Stearns to prepare specifications for Mechanical Bar Screen and advertise for bids be hereby granted.

CARRIED

RESOLUTION #176 of 2007

LEGION HALL USE:

Motion made by Trustee Benedict  
Seconded by Trustee Hollister

RESOLVED – That the following requested use of the Legion Hall be hereby approved:

WCS Student Council – 12/22/07 – Community Christmas party-heating surcharge  
Avis Pelka – 2/22 & 23/08 – Wedding reception w/alcohol  
Wyoming County Gobblers – 1/19/08 – Banquet – Open to the Public  
St Michael's Church – 9/28/08 – Community Dinner – Open to the Public

CARRIED

BUILDING AND FIRE CODE ENFORCEMENT – 20 Fire Inspections submitted by Ingles

MEETINGS:

No Fire Committee meeting scheduled for December  
Police Committee – tentative – 12/20 or 1/3/08

RESOLUTION #177 of 2007

BUDGET – Transfers

Motion made by Trustee Appleton  
Seconded by Trustee Robinson

RESOLVED – That the following budget increases/decreases be hereby approved:

INCREASE:	PURPOSE:	AMOUNT
A3120.400	To transfer donation and insurance payments (Revenues to Appropriations)	\$10,600.00
A1410.400	Decrease budget from Office Building (Cost of Copier Lease and Internet)	2,400.00

CARRIED

RESOLUTION #178 of 2007

BUDGET APPROPRIATIONS:

Motion made by Trustee Robinson  
Seconded by Trustee Appleton

RESOLVED – That the following budget appropriations be hereby approved:

Park – tires (A7140.400)	\$186.46
Sani Sewers – sewer jet parts (G8120.400)	371.15

CARRIED

RESOLUTION #179 of 2007

TAXATION-ASSESSMENT/TAX ROLL:

Motion made by Mayor Treutlein  
Seconded by Trustee Appleton

RESOLVED – That Wyoming County Real Property Tax Service is hereby authorized to produce tax roll and bills for the Village of Warsaw at a fee of \$1.00 per parcel for the tax year 2008-09.

CARRIED

RESOLUTION #180 of 2007

POLICE DEPARTMENT PERSONNEL:

Motion made by Trustee Hollister  
Seconded by Trustee Robinson

RESOLVED – That authorize hiring of Kenneth Tisdale as Part-Time Police Officer and that residency requirement be waived due to urgency to fill position which includes unavailability of current part time officers, injury and recent loss of one part-time and one full-time officer.

CARRIED

RESOLUTION #181 of 2007

AUDIT AND PAY BILLS:

Motion made by Trustee Robinson  
Seconded by Trustee Appleton

RESOLVED – That the bills be allowed as read; that checks in payment thereof be issued; that Mayor Treutlein be and hereby is authorized to sign General Abstract #13 in the amount of \$115,282.54 Water Abstract #13 in the amount of \$15,563.67 and Sewer Abstract #13 in the amount of \$13,860.17.

CARRIED

Moved and Seconded to adjourn at 8:10 p.m.

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Linda K Hoffmeister, Clerk